

NCMC Career Fair



*Thank you for attending North
Central Michigan College's 2023
Career Fair*

APRIL 13, 2023



STUDENT & COMMUNITY RESOURCE CENTER (SCRC)

Participating Employers

A.L.P.
American Spoon Foods
Arauco
Bay Bluffs-ECMCF
Bay Harbor Company
Birchwood Farms Golf and Country Club
Blarney Castle Oil Co.
Boyne Mountain Resort
BrightStar Care of Northern Michigan
Build for the Future
CCE Central Dispatch Authority
Cherry Republic, Inc.
Circuit Controls Corporation
City of Petoskey
Comfort Keepers
Drost Landscape
EJ
Fletch's Inc.
Fox Motors
Grandpa Shorter's Gifts
Grandvue Medical Care Facility
Great Lakes Energy
Harbor Hall, Inc.
Harbor Industries
Harbor Springs Public Schools
Health Department of Northwest Michigan
Helen Newberry Joy Hospital
Hotel Walloon
Inn at Bay Harbor
Irish Boat Shop
Johnson Oil Company
Kalkaska Memorial Health Care
Kilwins
Lake Louise Summer Camp
Landscape Logic
Little Caesars Pizza
Little Traverse Bay Bands of Odawa Indians
Mackinac Island Ferry Company
Mackinac State Historic Parks
Mackinac Straits Health System
Manthei Construction
Manthei Wood Products
MasterCorp Inc.
McLaren Northern Michigan
Meadow Brook Medical Care Facility
Merrill Technologies Group
Munson Healthcare
North Arrow ABA Services
North Central Michigan College
North Slope Borough School District
Northern Michigan Escapes
Northern Staffing Services
Odawa Casino
Perry Farm Village
Petoskey Plastics
Precision Edge Surgical
Preston Feather Building Centers
Renewit Decks & Outdoor Living
Senator Gary C. Peters
Stafford's Hospitality
Walmart
Wineguys Restaurant Group
YMCA of Northern MI

Employer: A.L.P.

Employer Profile: A.L.P. is an international leader in designing, manufacturing, and distributing components for lighting and other technical industries. With world-class capabilities in plastics molding, metal fabrication, and other high-tech processes, A.L.P. offers challenging, rewarding job opportunities in a variety of career specialties. We are global in reach, with locations throughout North America and Europe.

Type of Employer: Manufacture Plastic, Charlevoix facility

Entry Level: **Machine operators - Charlevoix, Operates plastic injection mold manufacturing machines. **Laser operators - Charlevoix, Operate manufacturing a variety of laser machines. Proficient in AutoCAD helpful. **Coating operators - Charlevoix, Manufacture of Coated Products, sprays surfaces of manufactured products with material such as paint, enamel, glaze, gelcoat, or lacquer. Tends metalizing equipment that applies decorative coating of aluminum on metal, glass, or plastic objects.

Job Targets Sought: Manufacturing/Production Line Work

Advance Level: Plastic Injection Mold Process Technician - Charlevoix Plastics experience. Perform duties to assist supervisor to maintain the flow of work and to ensure product quality and quantity is achieved by performing setups and startups of production machines. Troubleshoot manufacturing processes and secondary production operations.

Job Targets Sought: Manufacturing/Production Line Work

Contact Person: Lana Garvelink

Employer Address: 10163 US 31 N, Charlevoix, MI 49720

Email: lanagarvelink@alplighting.com

Web Site: <http://alpadvantage.com>

Employer: American Spoon Foods

Employer Profile: In 1982, we began making preserves in our Northern Michigan storefront kitchen. After all these years, our skilled crew still prepares fruit by hand and cooks with care in small-batch copper kettles. We work directly with a dedicated group of Michigan farmers and foragers who grow and gather the unique varieties of fruit we love, prized over generations for unparalleled taste and character. Our small, family-owned company exists to find, capture, and preserve flavors you simply won't find anywhere else. We operate 5 company owned retail stores in Michigan, [Petoskey, Harbor Springs, Charlevoix, Traverse City and Saugatuck]. Located at our Corporate offices we operate a catalog call center, preservation kitchen and shipping warehouse.

Type of Employer: Manufacturing-Retail Stores-Warehouse

Entry Level: Retail Sales Associates-Greet, welcome and engage our customers.-Assist & advise customers on product uses, our recipes, easy pairings etc.-Keep sales floor stocked, clean & organized.-Use our point of sale for transactions.-Clean and maintain safe food and kitchen practices.-Assist with opening and closing procedures of the store [key holder].-Complete purchases by utilizing our POS [Point of Sale] software.-Must be 17 with High School Diploma or 18+ years of age. Evening and weekend shifts expected.

Job Targets Sought: Culinary Arts; Hospitality Management and Tourism; Retail Management; Sales

Advance Level: Same as entry level job duties with additional responsibilities. -Must be 18+ years of age to assist with the Management, Training, Hiring, Time & Labor Management of our Retail Stores and Gelato Servers. Evenings and weekends required. Must have 3 years plus management experience. Possible Internships available.

Job Targets Sought: Culinary Arts; Hospitality Management and Tourism; Retail Management; Sales

Full-Time: see American Spoon Website for available positions

Job Targets Sought: Business; Culinary Arts; Manufacturing Management; Manufacturing/Production Line Work

Internships: Management of American Spoon Gelato Service facility from May 1, 2023 - October 1, 2023. Must be 18+ years old with intent to attend or attending a college, university or related trade school. This is a paid internship.

Job Targets Sought: Business; Culinary Arts; Hospitality Management and Tourism

Part-Time: Seasonal

Job Targets Sought: Culinary Arts; Hospitality Management and Tourism; Sales

In-Person or Remote Locations: None

Job Targets Sought: Sales

Contact Person: Dorothy Felton

Employer Address: 1668 Clarion Ave, Petoskey, MI 49770

EMail: dfelton@spoon.com

Web Site: <http://spoon.com>

Employer: Arauco

Employer Profile: ARAUCO is a global manufacturer of forest products, serving North America with excellence in manufacturing and distribution of wood products. With roots in sustainable forestry and innovative product development, ARAUCO brings more than a half-century of manufacturing and supply chain excellence to the North American market. The company operates multiple production facilities in both North and South America and ships to more than 3,500 destinations throughout North America. Known for advanced, automated manufacturing platforms, ARAUCO offers safe and productive careers to thousands of employees across the United States and Canada.

Type of Employer: Manufacturing

Entry Level: An Operational Excellence Coordinator (O.E.C.) position is the primary site leader and facilitator of operational excellence (O.E.) initiatives. The position will provide coaching and continuous improvement training to O.E. teams to achieve positive results in cost reduction, production improvements, safety, environment, quality, and customer satisfaction. O.E.C. will have ownership of weekly site reporting and communication of O.E. initiatives, functional area dashboards, assist teams with data mining and analysis, ensure control plans are in place to maintain gains, as well as assisting in celebration activities of major O.E. site accomplishments. (Kaizens, DOE's lean, 5S, etc).

Job Targets Sought: Manufacturing Management

Advance Level: A Continuous Improvement Manager will develop and lead to continuous improvement activities. Utilize data to lead, support, and champion efforts by mill personnel to identify and execute on key process improvement opportunities aimed at improving the business. Through the analysis of data, this role will focus on critical improvement areas that include machine reliability, process efficiencies, and variable cost reduction.

Job Targets Sought: Manufacturing Management

Full-Time: New hires may be utilized in the following areas of the mill. Placement is based on the needs of the business, as well as the best fit with the employees' skills and interests. Milling and Drying - where we work with our raw materials. Forming and Pressing - where we make the board. Finishing - where we size and finish the board. Lamination - where we apply decorative lamination to the board. Shipping - where we warehouse and load the board.

Job Targets Sought: Manufacturing/Production Line Work

Contact Person: Michelle Knepp

Employer Address: 5851 Arauco Rd, Grayling, MI 49738

EMail: michelle.knepp@arauco.com

Web Site: <http://jobs.arauco.com/>

Employer: Bay Bluffs-ECMCF

Employer Profile: Bay Bluffs-ECMCF is dedicated to providing quality care with compassion and dignity for those requiring long term care, short term rehab services after a surgery or hospital stay, and those chronically ill. Nestled in picture perfect Harbor Springs we are more than a nursing home, we are family. 5 Star rated facility. Featuring a 5 star in Staffing and Quality. Each shift and unit is staffed with Registered Nurse/LPN and Certified Nursing Assistance with support of our Residents Assistants, Dietary and Housekeeping Teams. Below average staffing with an average of 1:8/9 on each shift. Not sure where to start? Or where you want to end up? Bay Bluffs provides educational and career opportunities for those just starting out or for those looking to learn something new and positively affect the lives of the aging. Join our family in taking care of those who once took care of us.

Type of Employer: Healthcare

Entry Level: Resident Assistant: Our Ra's work side by side with our C.N.A.'s assisting with daily tasks and providing extra support to residents. Ra's receive on the job training while they prepare to take the next step in their healthcare career. This is a great entry level position for those considering entering the Nursing program. Sign on Bonus \$2500 * Affordable health insurance including prescription coverage, vision, and dental * Life Insurance * Paid Holidays (8 paid holidays, rotating yearly, double time when you work) * Generous PTO: accruing 120 hours in your first year of employment * Shift Differential between the hours of 7pm and 7am * Employee Assistance Plan * Business Resource Network (Success Coach) * Wellness Program * Employer funded retirement plan (401A) after 1st year of employment * 457 retirement plan available upon hire * Education Assistance Plan (after your first year of employment) * Flexible scheduling, rotating weekends, and holidays

Job Targets Sought: Health Care

Full-Time: Certified Nursing Aides (C.N.A): C.N.A.'s are the foundation of our care team providing support and assistance with ADL's for both our short-term rehab residents and our

long-term care residents. \$5000 sign on bonus with full benefits package listed on our website and above. Rehab Nurse: Our Rehab nurses will spend the majority of their time working with our short-term rehab residents. This unit is supported by an in-house therapy team, rehab case manager, and skilled services support team. This unit is both challenging and rewarding by providing an ever-changing caseload with success of returning home. Currently both day and night shifts are available. \$5000 sign on bonus and full benefits package listed on our website and above.

Job Targets Sought: Health Care

Part-Time: Certified Nursing Aides (C.N.A): C.N.A.'s are the foundation of our care team providing support and assistance with ADL's for both our short-term rehab residents and our long-term care residents. Resident Assistant: Our steppingstone to becoming a C.N.A. Our Ra's work side by side with our C.N.A's assisting with daily tasks and providing extra support to residents. Ra's receive on the job training while they prepare to take the next step in their healthcare career. This is a great entry level position for those considering entering the Nursing program.

Job Targets Sought: Health Care

Contact Person: Jessica Berg

Employer Address: 750 E Main St, Harbor Springs, MI 49740

Web Site: <http://www.baybluffs.org>

Employer: Bay Harbor Company

Employer Profile: Bay Harbor aspires to be the ultimate creator and supporter of legacy lifestyle experiences for generations of families through the creation of luxury communities and resorts. We work together by brainstorming ideas, sharing goals, and blending complementary strengths. Our team is dedicated to supporting this vision and always aspiring to provide exceptional outcomes to our property owners, visitors, clients, and seasonal boaters.

Type of Employer: Resort Community

Full-Time: Grounds Maintenance General Maintenance Housekeeping Dockhands

Job Targets Sought: All

Part-Time: Boat Washers Swim Club Attendants Hotel Front Desk Agent Hotel Concierge

Job Targets Sought: Hospitality Management and Tourism

Contact Person: Julie Sattler

Employer Address: 4000 Main Street, Bay Harbor, MI 49770

Email: info@bayharbor.com

Web Site: <http://bayharbor.com>

Employer: Bay Harbor Yacht Club

Employer Profile: Bay Harbor Yacht Club is a private, member-owned club nestled on the shores of Lake Michigan within the residential community of Bay Harbor. We are a Distinguished Emerald Award winner and a 2023-2024 Platinum Clubs of America Honorable Mention. We recently completed a 13-million-dollar renovation in 2021, and our club includes a

Spa, Fitness Center, Racquet Center, fine dining and casual restaurants, event space, and a beach/aquatics center.

Type of Employer: Private Club

Entry Level: Entry Level Seasonal positions include: F&B- Server Assistant Culinary- Dishwasher, Prep Cook Activities- Camp Counselor, Shuttle Driver Aquatics- Beach Attendant, Lifeguard Back of House- Housekeeping, Event Set Up, Grounds/Gardener

Job Targets Sought: Culinary Arts; Hospitality Management and Tourism

Advance Level: Advanced Level Seasonal positions include: F&B- Server, Bartender, F&B Supervisor Culinary- Line Cook, Banquet Cook, Lead Cook. Potential to become year-round based on performance.

Job Targets Sought: Culinary Arts; Hospitality Management and Tourism

Full-Time: Potential to become year-round based on performance: F&B- Server, Bartender, F&B Supervisor Culinary- Line Cook, Banquet Cook, Lead Cook

Job Targets Sought: Culinary Arts; Hospitality Management and Tourism

Internships: F&B Internships Culinary Internships

Job Targets Sought: Culinary Arts; Hospitality Management and Tourism

Contact Person: Rachel Carley

Employer Address: 4300 Vista Drive, Bay Harbor, MI 49770

EMail: rcarley@bayharboryc.com

Web Site: <http://www.bayharboryc.com>

Employer: Birchwood Farms Golf and Country Club

Employer Profile: Private Golf and Country Club

Type of Employer: Recreational and food and beverage

Entry Level: Hiring in multiple departments-Culinary, Golf, Golf Maintenance, General Maintenance, Restaurant and Banquets, Housekeeping, Tennis, Pool, and Security.

Job Targets Sought: Hospitality Management and Tourism

Contact Person: Brooke Quick

Employer Address: 600 Birchwood Drive, Harbor Springs, MI 49740

Web Site: <http://www.birchwoodcc.com/employment>

Employer: Blarney Castle Oil Co

Employer Profile: Blarney Castle Oil and Propane has been a Michigan-based, family-owned business since 1933. With more than 140 EZ Mart convenience store locations, your nearest EZ Mart Store is just around the corner. We offer Propane and Home Heating Oil services as well as Commercial Fuel and Bulk Lubricant sales. We are dedicated to providing superior customer service and fair, competitive prices. We are grateful for the opportunity to serve YOU, our Michigan neighbors.

Type of Employer: Oil/Gas/Retail

Entry Level: Your Role as a customer service enthusiast, a.k.a Customer Service Associate, you're the point person for ensuring an exceptional customer experience. You will be able to

unlock your inner creativity by doing things like greeting customers and helping them with purchases, building product displays that entice customer engagement, and building your career as part of Michigan's great C-Store team. You also get to contribute to a fun work environment along the way. You should also be prepared to stock shelves, exercise your basic math skills, handle cash and credit payments, and keep the store clean and beautiful along with responsibly selling alcohol, tobacco, and lottery products. Be ready to be flexible because business needs are always changing. Your role will be a fun and fast paced position, and if you enjoy these things; we can't wait to meet you.

Job Targets Sought: Sales

Advance Level: Your Role You're it! You're fully responsible for the care and inspiration of the team in your store. You'll teach, coach, and develop great team members and actively seek tomorrow's leaders. You'll work closely with the store Assistant Managers, so select people well for that position. As you probably know, it's all about developing the team and helping others achieve their career goals. You're also responsible for all the details. Here's a hint, if you hire, train, and develop great people, the details are a lot simpler. Those fun details are meeting store goals and metrics, developing great relationships with our customers, and growing the business, the important audit and compliance work that goes with retail operations.

Job Targets Sought: Retail Management

Contact Person: Amanda Roach

Employer Address: 12218 West St, PO Box 246, Bear Lake, MI 49614

E-Mail: jobs@blarneycastleoil.com

Web Site: <http://blarneycastleoil.com>

Employer: Boyne Mountain Resort

Employer Profile: For over 65 years, Boyne Mountain Resort has been delighting vacationers. Located in the village of Boyne Falls, the family-owned resort offers Michigan's largest indoor waterpark, Avalanche Bay, the luxurious 19,500 square foot of The Spa at Boyne Mountain, in addition to many lodging and dining options. The thrilling Zipline Adventure Tour can be experienced year-round while summer attractions include two golf courses, an 18-hole mountain disc golf course, mountain biking, scenic cart tours, tennis, beach activities at the resort's Deer Lake, hiking, scenic chairlift rides, and evening family entertainment like pond fishing, hayrides, movie nights, and more. Winter beckons with snow sports galore from 60 trails of downhill to 35km of cross country, as well as exclusive snowshoe trails, outdoor swimming, tubing, ice skating, fat tire snow biking, and groomer rides.

Type of Employer: Hospitality

Entry Level: We are hiring for all summer positions at Boyne Mountain Resort, including Front Desk, Food & Beverage, Adventure Center, Housekeeping, Scenic chairlift/Skybridge and Waterpark.

Job Targets Sought: Hospitality Management and Tourism

Advance Level: We may have full-time year-round supervisor and manager positions available. Please see our website for the most current open positions and check back often as the website is updated daily.

Job Targets Sought: Hospitality Management and Tourism

Full-Time: We do offer full-time entry level positions that include a robust team member/family discount package and benefits including family healthcare options and paid time off.

Job Targets Sought: Hospitality Management and Tourism

Internships: We do have internships available in the hospitality field. Please contact Greg Mastin for more details, gmastin@boynemountain.com.

Job Targets Sought: Hospitality Management and Tourism

Part-Time: We have a host of part-time positions available. Please refer to our website for the most current listing of open positions.

Job Targets Sought: Hospitality Management and Tourism

In-Person or Remote Locations: Our positions at Boyne Mountain Resort are in-person, but occasionally we will have a Boyne Corporate remote position available. Please check our website for available corporate remote positions.

Job Targets Sought: Hospitality Management and Tourism

Contact Person: Greg Mastin

Employer Address: 1 Boyne Mountain Rd., Boyne Falls, MI 49713

Email: gmastin@boynemountain.com

Web Site: <http://www.boynemountain.com/>

Employer: BrightStar Care of Northern Michigan

Employer Profile: BrightStar Care is a Private Duty Homecare agency, providing skilled and non-skilled care to anyone from infants to seniors. We also provide staffing to facilities and provide in-home infusion services. We are accredited by the Joint Commission.

Type of Employer: Healthcare

Entry Level: Caregivers, CNA's, LPN's and RN's

Job Targets Sought: Health Care

Full/Part-Time: At-will employees with availability up 40 hours per week

Job Targets Sought: Health Care

In-Person or Remote Locations: Working at facilities or in patient's home.

Job Targets Sought: Health Care

Contact Person: Sondra Gee

Employer Address: 3191 Logan Valley Rd, Traverse City, MI 49684

Email: sondra.gee@brightstarcare.com

Web Site: <http://brightstarcare.com/northern-michigan>

Employer: Build for the Future

Employer Profile: Learn about jobs in the construction trades in Northern Michigan. Earn great money in this booming industry where you earn as you learn. Entry level jobs for painters, carpenters, excavators, landscapers, gardeners, trim specialists and more. We will have lists of local contractors willing to train people with little or no experience.

Type of Employer: Construction

Entry Level: Information on a career path in the construction industry with specific information about on-the-job training opportunities with local builders and other types of home improvement installers. Career paths include carpentry, home building, HVAC, home or deck design, kitchen and bath design, painting contractors, landscaping and other career paths that center around homes.

Job Targets Sought: Business; Drafting/Computer Aided Design

Advance Level: Construction Project Management

Job Targets Sought: Business

Contact Person: Janet Chambers

Employer Address: 9315 Old Orchard Rd, Charlevoix, MI 49720

Email: info@build4thefuture.com

Web Site: <http://www.build4thefuture.com>

Employer: CCE Central Dispatch Authority

Employer Profile: Emergency Telecommunications

Type of Employer: Public Safety

Entry Level: 911 Emergency Telecommunicator, Petoskey location, on the job training, high school diploma needed

Job Targets Sought: Communications – Public Relations

Full-Time: Full time positions available

Job Targets Sought: Communications – Public Relations

In-Person or Remote Locations: In person only

Contact Person: Candace R Pierce

Employer Address: 1694 US 131 Highway, Petoskey, MI 49770

Email: cpierce@cce911.com

Web Site: <http://www.cce911.com>

Employer: Cherry Republic, Inc

Employer Profile: cherryrepublic.com/about

Type of Employer: Retail, Manufacturing

Entry Level: We have entry-level career opportunities available in Retail Management, Accounting, Transportation & Facilities Management, Human Resources, Marketing, Supply Chain and Information Technology. We also have hourly and seasonal retail, restaurant, and customer service positions available year around.

Job Targets Sought: Accounting; Design - Communication/Graphic Design; Hospitality Management and Tourism; Marketing; Retail Management

Advance Level: We have advanced level career opportunities available in Retail Management, Accounting, Transportation & Facilities Management, Human Resources, Marketing, Supply

Chain and Information Technology. We also have hourly and seasonal retail, restaurant, and customer service positions available year around.

Job Targets Sought: Accounting; Database Management; Design - Communication/Graphic Design; Marketing; Retail Management; Sales

Full-Time: We have full-time opportunities in Retail, Sales, Accounting, Transportation & Facilities Management, Human Resources, Marketing, Supply Chain and Information Technology.

Job Targets Sought: All

Internships: We offer summer and fall internships in Information Technology, Human Resources, Marketing and Supply Chain.

Job Targets Sought: Business

Part-Time: We have part-time opportunities available in Sales, Retail and Manufacturing.

Job Targets Sought: Manufacturing/Production Line Work; Retail Management; Sales

In-Person or Remote Locations: Traverse City, MI Glen Arbor, MI Empire, MI Charlevoix, MI Holland, MI Frankenmuth, MI Ann Arbor, MI

Job Targets Sought: Accounting; Business; Manufacturing/Production Line Work; Marketing; Retail Management; Sales

Contact Person: Madison Partak

Employer Address: P.O. Box 677, Glen Arbor, MI 49636

Email: madison@cherryrepublic.com

Web Site: <http://www.cherryrepublic.com>

Employer: Circuit Controls Corporation

Employer Profile: Circuit Controls Corporation is a manufacturer of automotive electrical terminals. It was established in the Petoskey area in 1959 and is part of the Yazaki Group. Its high-speed precision stamping presses and state of the art gold plating equipment make it one of the world's leaders in automotive electrical components.

Type of Employer: Automotive Manufacturing

Entry Level: High Speed Stamping Reel Technician: Full Time Job Summary: Process full product reels from press including product labeling, visual and gage inspections, and proper use of quality and production documents. Ability to start and stop production equipment such as press, winding equipment, 100% inspection equipment and other auxiliary equipment. Diagnose equipment stoppages and take necessary action to correct, including notification to appropriate person responsible.

Job Targets Sought: Manufacturing/Production Line Work

Advance Level: Die Maintenance Technician Job Summary: Completes all assignments to construct, modify, repair, prep, and condition manufacturing tools such as progressive metal working dies, gauges, cutting or forming tools, applying knowledge of tool and die designs and construction, machining, layout, and assembly procedures. Requirements: 2-4 years' experience in Die/Tool Repair or formalized apprenticeship program preferred. Thorough knowledge of the principles and theories of tool and die construction.

Job Targets Sought: Manufacturing/Production Line Work

Contact Person: Jenifer Wagar
Employer Address: 2277 M119, Petoskey, MI 49770
EMail: jenifer.wagar@us.yazaki.com
Web Site: <http://www.yazaki-na.com>

Employer: City of Petoskey

Employer Profile: Parks and Recreation Department of the City of Petoskey. We operate a municipal marina, campground, Winter Sports Park, Kid's Camp and care for multiple parks and athletic fields throughout the city.

Type of Employer: <https://cms3.revize.com/revize/petoskey/>

Full-Time: City of Petoskey Kids Camp Counselor Job Description: Essential Functions * Help organize and implement daily schedules for campers. * Engage with kids by organizing and leading a variety of group activities each week. Activities may include: games, sports, crafts, movies, costumes, and any other planned activities. * Supervision and awareness of environment on all off-site field trips. * Identify and respond to camper behavior issues. Communication with parents and reporting concerns to camp leadership. * Maintain accurate records including incident reports, logbooks, and daily attendance. * Ensure work and play sites are kept clean and free of trash or litter. This includes daily light cleaning of kitchen and restrooms. * Enforce and follow all safety guidelines and emergency procedures associated with camp programs. This includes being responsible for camper's safety and whereabouts at all times.

Job Targets Sought: Education - Early Childhood

Contact Person: Tyler Hart
Employer Address: 101 East Lake Street, Petoskey, MI 49770
EMail: thart@petoskey.us
Web Site: <http://petoskey.us>

Employer: Comfort Keepers

Employer Profile: Comfort Keepers provides in-home senior care that enriches our clients' lives and elevates the human spirit through joyful everyday moments. If you have a caring, loving spirit and find joy in helping others, you possess key characteristics that are essential to being a Comfort Keeper.

Type of Employer: Healthcare

Entry Level Full/Part-Time: In Home Caregiver for Seniors. Our goal is to enrich the lives of our senior clients, while enabling them to maintain independence in their own homes. Our caregivers provide direct support to our seniors to make this happen. Experience is appreciated but not necessary - we provide paid training, in the classroom, in the field, and online. We have immediate, flexibly scheduled openings for those who understand the value of our seniors and who want to help our clients live their best lives in their own homes.

Job Targets Sought: Health Care

Contact Person: Adrienne E. Hope
Employer Address: 1755 Barlow St., TRAVERSE CITY, MI 49686

E-Mail: Adriennehope@comfortkeepersnwmi.com

Web Site: <http://www.comfortkeepers.com/offices/michigan/petoskey>

Employer: Drost Landscape

Employer Profile: As part of Team Drost, you'll be welcomed into a career environment that feels like family. We pride ourselves on fostering a supportive team where you can learn about what you love, discover new opportunities, and grow your career. From initial design to excavation and install, to maintaining and enhancing outdoor spaces, we have opportunities for everyone. We work together to make our mark on Northern Michigan, create endless opportunities for our team, and build a better community.

Type of Employer: Construction, Maintenance, Design

Entry Level: Masonry Planting Enhancement Garden Care Greenhouse/Nursery Mowing. We have the ability to train on-the-job and are looking for all skill levels. Have an interest in one of these areas, but have never done it before? Great! Let us teach you and show you how it's done.

Job Targets Sought: Design - Communication/Graphic Design; Natural Resources

Internships: As part of Team Drost, you'll be welcomed into a career environment that feels like family. We pride ourselves on fostering a supportive team where you can learn about what you love, discover new opportunities, and grow your career. We work together to make our mark on Northern Michigan, create endless opportunities for our team, and build a better community. If you're looking to finish a 2-year, 4-year, or certificate program and need an internship for the last few credits, here is your opportunity. Drost Landscape is in search of multiple interns across all departments. Spend the summer in beautiful Northern Michigan! We can offer housing, great hours, and an opportunity for hands-on experience with a leader in the industry.

Job Targets Sought: Biological and Environmental Sciences; Design - Communication/Graphic Design; Natural Resources

Contact Person: Jenna Lindenberg

Employer Address: 2010 Cedar Valley Road, Petoskey, MI 49770

Web Site: <http://www.drostlandscape.com>

Employer: EJ

Employer Profile: We are the leader in the design, manufacture, and distribution of access solutions for water, sewer, drainage, telecommunications, and utility networks. EJ is a family-owned company with corporate headquarters located in East Jordan, Michigan, where the company was founded in 1883. Globally, we employ over 2,500 people, have operations in 13 countries and sell our products in over 100 countries. We are looking to reinforce our market leadership and are seeking dedicated employees to join our team in the quest of our vision. The core strength of our business is our dedicated employees. Employees who embrace our values, understand the importance of relationships, and strive for excellence. Our values, which have been passed down for generations, are the essence of our company's identity and our guide for making decisions. Core values at EJ include safety and security, honesty and integrity, environmental responsibility, respect for others, quality and excellence, and social

responsibility. We are seeking high-performing individuals who are interested in contributing their talents to an innovative and growing company.

Type of Employer: Manufacturing

Entry Level and Part-Time: EJ has an immediate opening for General Production in Elmira, MI, starting at \$20.00 and potential up to \$23.50 per hour within the first year. Shift premium is \$1.50 for 2nd or 3rd shift positions. Essential Duties and Responsibilities include the following. Other duties may be assigned. Promotes the culture, the mission and vision, and the core values of the company. This includes adherence to and promotion of the company safety beliefs, employee engagement, competencies, code of conduct, and other policies and procedures. May drive industrial equipment to move materials. Uses power and/or hand tools that may include air grinder, overhead air hoist, chipping hammer, punch, and screwdriver. Uses computer to obtain and/or input information. May be assigned to jobs in other departments. May aid in training of others. Provides suggestion for improvement of all our systems.

Job Targets Sought: Manufacturing/Production Line Work

Contact Person: Rhonda Leazier

Employer Address: 2675 North US 131, Elmira, MI 49730

E-Mail: rhonda.leazier@ejco.com

Web Site: <http://ejco.com>

Employer: Fletch's Inc.

Employer Profile: The Johnson family has been in the automotive business for over 75 years. Our business began with a single school bus that was purchased by Fletch in 1939. After many changes and growth, we are now known as Fletch's GMC Buick Audi. Why would you want to begin your career at Fletch's GMC Buick Audi? We treat our employees like they are a part of the family. We have many benefits to offer. This is a place that employees can be for their career. A place for growth and success. Great employee culture. State of the art customer management system. What We Offer: free individual medical insurance, 401K plan, paid time off and vacation, growth opportunities, paid training, employee vehicle purchase plans, family owned and operated for over 75 years, long term job security, flexible work schedule, health and wellness program discounts, closed Sundays, discounts on products and services.

Type of Employer: Automotive Retail and Repair

Entry Level: Our trained service staff learn to help customers in every step of the way during the servicing experience at Fletch's. Our service team members are ready to answer any questions customers may have while getting their vehicle serviced at our store in Petoskey. Quick Lube Technicians learn to execute oil changes, tire rotations, and other maintenance in a quick but efficient manner. Our technicians are ready for any challenge that may be put in front of them to meet the needs of the customers. This is an entry level job that can lead to a career path in any part of the automotive industry.

Job Targets Sought: All

Contact Person: Abby Skop

Employer Address: 805 Charlevoix Ave, Petoskey, MI 49770

E-Mail: abby@fletchs.com

Employer: Fox Motors

Employer Profile: As a Top 150 Dealer Group, we are dedicated to bringing both our employees and customers only the best experience. The vision of Fox Motors is working together moving people throughout life and our primary focus as a Fox Family is finding ways to give back to our employees, community, and customers as a team. We have a passion to see our team develop and grow with Fox University that provides development programs for sales, technicians, and management. Put your career in gear at Fox Motors and apply today.

Type of Employer: Automotive

Entry Level: The Quick Lube Technician is key to ensuring customer satisfaction with our service team. As a Quick Lube Technician, you are responsible for routine maintenance, including performing oil and filter service, tire rotations and other light line service on automotive vehicles. Fox Motors is looking for a Quick Lube Technician that has a desire to grow within the field, is customer-focused and has a drive to perform. If you are ready to put your career in gear, apply now. Key responsibilities include the following. Others may be assigned. Performs work as outlined on repair order with efficiency and accuracy, in accordance with dealership and factory standards. Sells lubrication, safety inspection, and other related services. Drains oil from crankcase and refills with required amount of oil. Replaces oil and air filters. Inspects vehicle fluid levels, replaces, or replenishes, as necessary. Checks tire pressure and adds air if needed.

Job Targets Sought: All

Full-Time: The BDC Representative is a master at establishing and keeping a book of business. As a BDC Representative, you are responsible for gathering customer information, scheduling appointments, and keeping appointments while following up with all customers who have inquired about purchasing a vehicle. Fox Motors is looking for a BDC Representative that has strong organizational and listening skills, loves working with people, and desires to be part of a team. If you are ready to put your career in gear, apply now. Key responsibilities include the following. Others may be assigned. Respond to all incoming internet inquiries and online chats. Provide continuous follow-up via phone and email throughout the customer's buying cycle. Set sales appointments for customers and assign to appropriate sales staff.

Job Targets Sought: Business; Sales

Contact Person: Brandon Lawman

Employer Address: 200 Ottawa Ave NW, Suite 800, Grand Rapids, MI 49503

Email: blawman@foxmotors.com

Web Site: <http://www.foxmotors.com/>

Employer: Grandpa Shorter's Gifts

Employer Profile: GSG is a Petoskey based retail gift store founded in 1946.

Type of Employer: Retail

Entry Level Full/Part-Time: Retail sales candidates to work in all three of our Petoskey locations (Grandpa Shorter's, The Katydid and JW Shorter and Sons).

Job Targets Sought: All

Internships: Seeking potential internship candidates at all three of our Petoskey locations.

Job Targets Sought: All

Contact Person: Joel Kato

Employer Address: 301 E Lake Street, Petoskey, MI 49770

EMail: joel@grandpashorters.com

Employer: Grandvue Medical Care Facility

Employer Profile: Grandvue Medical Care Facility has been serving Northern Michigan for over 120 years. The facility evolved from a working farm in 1898 to an infirmary with x-ray and maternity ward in 1949 to a Medical Care Facility in 1958. A specialized memory community was added in 1997, and the facility was expanded and renovated in 2005. As a county medical care facility, Grandvue is owned by Charlevoix County and governed by the Charlevoix County Department of Health and Human Services Board. Grandvue provides 24-hour skilled nursing care in an environment that honors elder's individuality and personal choices.

Type of Employer: Long-Term Care/Health Care

Entry Level: Certified Nursing Assistant Certified Nurse Aides (CNAs) work closely with our neighborhood nurses to provide hands-on assistance with Residents' activities of daily living. Dietary Aide - The dining services team provides on-demand Restaurant Style Dining, serving Residents what they want to eat, when they want to eat it. Housekeeping/Laundry Aide - Housekeepers and laundry staff are infection prevention specialists, staying up to date on the latest products and procedures to ensure a safe and healthy living and working environment.

Job Targets Sought: Health Care

Advance Level: Licensed Nursing - Grandvue's nursing staffing is among the highest in the state, and lower caseloads allow Neighborhood RNs and LPNs to make personal connections with care partners, residents, and resident families. RNs and LPNs use their critical thinking and leadership skills to bring holistic, person-centered caring to those living and working in their neighborhoods.

Job Targets Sought: Health Care

Full-Time: Certified Nursing Assistant Licensed Nursing (RN & LPN)

Job Targets Sought: Health Care

Part-Time: Housekeeping/Laundry Aide Dietary Aide

Job Targets Sought: Health Care

Contact Person: Matthew Whitley

Employer Address: 1728 S. Peninsula Road, East Jordan, MI 49727

EMail: mwhitley@grandvue.org

Web Site: <http://grandvue.org/>

Employer: Great Lakes Energy

Employer Profile: Headquartered in Boyne City, MI, Great Lakes Energy (GLE) is one of the largest electric cooperatives in the United States with service centers in Hart, Kalkaska, Newaygo, Reed City, Scottville, Waters, and Wayland. With 14,649 miles of line, we are the third largest electric cooperative in the country in terms of miles of power line. As the largest

member-owned electric cooperative in Michigan, GLE is committed to providing energy solutions to more than 128,000 meters in 26 counties in western and northern Michigan. Since 1937, our success has been built around the mutual trust we share with our members. Additionally, Great Lakes Energy has undertaken one of the nation's largest fiber-to-the-home network projects. Trustream, a subsidiary of GLE, is committed to providing reliable and robust fiber technology to power the internet and other connection needs for the communities we serve.

Type of Employer: Electric/Fiber to the Home/Utilities

Entry Level: Member services, Trustream solutions representative, facilities locator, administrative, help desk, internships, apprenticeships

Job Targets Sought: Business

Advance Level: Journeymen/utility line worker, director/executive, system operator, management, business analyst

Job Targets Sought: Business; Communications - Corporate; Computer Programming; Management

Internships: Information technology, engineering

Job Targets Sought: Computer Programming

Contact Person: Amy Van Horn

Employer Address: 1323 Boyne Avenue, Boyne City, MI 49712

E-Mail: avanhorn@glenergy.com

Web Site: <http://www.gtlakes.com>

Employer: Harbor Hall, Inc.

Employer Profile: "We are all spiritual people experiencing humanness". At our residential treatment facility, we have observed a majority of clients report resentments, assumptions, suspicions and contempt towards God, the concept of Higher Power, religion, and spirituality. While we are not a "faith-based" organization, our open-minded support and guidance surrounding the concept and contempt of spirituality, God, or religion has remained a highlight of the overall client experience in our treatment program.

Type of Employer: SUD

Entry Level: Primary Objective: To provide monitoring for the safety and security of the residents of Harbor Hall. To provide monitoring of the facility and to respond to any emergencies as needed. This job description is not intended to be an exhaustive list of all responsibilities, skills or efforts associated with this position. Each responsibility listed is important to the successful performance of this job. You may be assigned job related tasks or special projects in addition to the line items contained in the job description.

Job Targets Sought: All

Advance Level: Primary Objective: Clinicians are responsible for assisting clients in overcoming significant life stressors. This is accomplished by helping the person understand the problems and arrive at a viable solution. These professionals typically work with individuals in a group setting and/or individual counseling/ therapy. This helps the person to share their experiences, receive feedback, develop a support network, and provide case management.

Job Targets Sought: All

Contact Person: Holly Peterson

Employer Address: 704 Emmet St., Petoskey, MI 49770

Web Site: <http://harborhall.com>

Employer: Harbor Industries

Employer Profile: HARBOR Retail: A retail design + build firm. We specialize in scale by creating brand and retailer in-store experiences for regional and national rollouts. We find creative and fast ways to solve our clients' greatest challenges, without compromising quality manufacturing. HARBOR works diligently to seamlessly integrate strategic research, innovative retail design, smarter tech, custom manufacturing, and all forms of logistics.

Type of Employer: Manufacturing

Entry Level: Assembler I - 1st Shift, Assembler I - 2nd Shift

Job Targets Sought: Manufacturing/Production Line Work

Advance Level: Material Handler - 1st Shift, Machine Operator I - 1st Shift, Machine Operator II - 2nd Shift, Mill Lead - 2nd Shift, CNC Programmer/Manufacturing Engineer - 2nd Shift

Job Targets Sought: Drafting/Computer Aided Design; Manufacturing Management; Manufacturing/Production Line Work

Full-Time: Assembler I - 1st Shift, Assembler I - 2nd Shift, Material Handler - 1st Shift, Machine Operator I - 1st Shift, Machine Operator II - 2nd Shift, Mill Lead - 2nd Shift, CNC Programmer/Manufacturing Engineer - 2nd Shift

Job Targets Sought: Computer Programming; Drafting/Computer Aided Design; Manufacturing Management; Manufacturing/Production Line Work

In-Person or Remote Locations: All open positions at this time are in person. Located at 100 N Harbor Drive in Charlevoix, MI.

Job Targets Sought: Drafting/Computer Aided Design; Manufacturing Management; Manufacturing/Production Line Work

Contact Person: Charisse Saur

Employer Address: 100 N Harbor Drive, Charlevoix, MI 49720

EMail: charisse_saur@harborretail.com

Web Site: <http://harborretail.com>

Employer: Harbor Springs Public Schools

Employer Profile: Harbor Springs Public Schools

Type of Employer: Education

Entry Level: HSPS is recruiting potential employees in all areas: paraprofessionals, bus drivers, substitute teachers, and certified teachers.

Job Targets Sought: All

Contact Person: Brad Plackemeier

Employer Address: 800 State Road, Harbor Springs, MI 49740

EMail: bplackemeier@harborps.org

Web Site: <http://harborps.org>

Employer: Health Department of Northwest Michigan

Employer Profile: HDNW exists to support healthy people in health communities. We invest in the residents of Antrim, Charlevoix, Emmet, and Otsego counties, promoting health equity and wellbeing, preventing disease, and protecting the environment through partnerships, innovation, and excellence in public health practice.

Type of Employer: Health Care

Advance Level Full-Time: Mental Health Professionals

Job Targets Sought: Health Care

In-Person or Remote Locations: Depending on the job and its requirements, we flex between office and hybrid work.

Job Targets Sought: Health Care

Contact Person: Rebecca Litzner

Employer Address: 220 W Garfield, Charlevoix, MI 49720

Employer: Helen Newberry Joy Hospital

Employer Profile: Located in Newberry, MI, not only do we have numerous lakes and an abundance of wildlife and historical sites, but there are a number of recreational activities available throughout the year including: hiking, golfing, swimming, biking, fishing, hunting, boating, snowmobiling, skiing, and more. We offer the economic and social advantages of a rural lifestyle while providing an opportunity to contribute to improving the quality of life in our community. If you are passionate about healthcare and want to make a difference, join our team.

Type of Employer: Healthcare

Entry Level: \$20,000 Sign On/Relocation Bonus Available. Position: RN - All Departments

Job Status: Full Time, Part Time & Contingent Available; Day & Night Shift Available.

Benefits: Medical/Dental/Vision - Multiple Plans Available. Retirement With Company Match.

Life Insurance. Short Term Disability. Long Term Disability. Generous Paid Time Off.

Required Skills: Ability to be courteous, diplomatic, and tactful when interacting with others.

Ability to remain calm. Ability to follow directions and function effectively during emergent,

urgent, or unexpected events. Ability to take initiative and promptly and appropriately follow

through with patient care duties. Able to prioritize tasks. Excellent communication and

interpersonal skills. Qualifications: RN License in good standing for the State of Michigan.

BLS, ACLS, and PALS required or obtained within 6 months of hire. Experience in a healthcare setting

Job Targets Sought: Health Care

Advance Level: Helen Newberry Joy invites applications for the full-time position of Director of Nursing for our Med/Surg & ED departments. Sign On/Relocation Bonus Available.

Essential Functions: Assesses, plans, implements and evaluates the delivery of patient nursing

care in the hospital. Provides directions for development and evaluation of all nursing

personnel. Maintains operational aspects of patient care. Knowledge, Skills, and Abilities:

Position Requirements: State of Michigan RN licensure. Bachelor's Degree in Nursing or graduate of an accredited nursing program with a Bachelor's degree in management or health administration. Master's in nursing, public health or health administration, or a closely related field preferred. Salary commensurate with qualifications and experience.

Job Targets Sought: Health Care

Full-Time: Employee Health/Infection Prevention RN Full Time Position Summary: Responsible for supervising and performing pre-employment testing and maintaining medical records as related to employed personnel. Responsible for providing in-service programs related to infection prevention and control. Responsible for the identification, investigation, surveillance, reporting, prevention, and control of nosocomial infections among patients and personnel. Qualifications: Current licensure as a RN in good standing in the State of Michigan.

Job Targets Sought: Health Care

Internships: Full-time and Summer paid internships available. Serving Luce County and the surrounding area since 1965, Helen Newberry Joy Hospital is DNV Accredited, Critical Access Hospital. As one of the most technologically advanced, up-to-date diagnostic centers in the Eastern Upper Peninsula, we are able to provide a wide range of services. Our team places a high value on compassion, customer service, quality, respect, teamwork, and are dedicated to growing a healthier community. Located in Newberry, MI, not only do we have numerous lakes and an abundance of wildlife and historical sites, but a number of recreational activities available throughout the year including: hiking, golfing, swimming, biking, fishing, hunting, boating, snowmobiling, skiing, and more. We offer the economic and social advantages of a rural lifestyle while providing an opportunity to contribute to improving the quality of life in our community.

Job Targets Sought: Health Care

Contact Person: Grace Krueger

Employer Address: 503 W Harry Street, Newberry, MI 49836

EMail: grace.krueger@hnjh.org

Web Site: <http://portal.hnjh.org/Intranet/Main.aspx?tid=571>

Employer: Hotel Walloon

Employer Profile: VINTAGE ELEGANCE | NORTHERN ATMOSPHERE | UNLIMITED ADVENTURE. Enjoy the charm and hospitality of the early twentieth century along with the comforts of every modern amenity. Located in Northern Michigan, Hotel Walloon is settled against the breathtaking backdrop of Walloon Lake. This privately owned boutique hotel features spacious guest rooms, elegant design, rich history, and world-class service. Explore the beauty of Michigan from our central location. Travel from Walloon Lake Village to Petoskey, Boyne City, Harbor Springs, Mackinaw Island, and Traverse City.

Type of Employer: Hospitality

Entry Level: Looking for motivated people to work various positions in a Four Diamond hotel. Open positions include: * Front Desk/Concierge * Valet/Bellman * Housekeepers * House Attendants * Lobby Attendants. Be a part of a close-knit team that works together to take great care of our guests.

Job Targets Sought: Hospitality Management and Tourism

Contact Person: Emily Emmott

Employer Address: 4127 M- 75 N, Walloon Lake, MI 49796

E-Mail: emily@hotelwalloon.com

Web Site: <http://Hotel Walloon>

Employer: Inn at Bay Harbor

Employer Profile: A 105-room Marriott Autograph Collection hotel and set of charming cottages, you'll find luxe comfort and gracious hospitality alongside world-class amenities, bringing uncompromising levels of detail and service together. From 45 holes of championship golf, a full-service spa, signature Afternoon Tea, gourmet dining, sandy beachfront, and sunsets to savor, to plentiful resort activities and a myriad of winter pursuits, the Inn offers a reason to visit in any season. Whether you do it all, or nothing at all, experience a true getaway where lifetime vacation memories are made.

Type of Employer: Hospitality

Entry Level: Housekeeper: The primary focus of this position is to ensure clean, orderly, and attractive rooms in hotel, resort cottages, and surrounding common areas. Candidate should be able to perform all position duties in an efficient manner according to the standards established by the Inn at Bay Harbor.

Job Targets Sought: All

Advance Level: Information Technology Internship: Team member will provide desktop PC support, including virus and malware removal for Inn at Bay Harbor team members. Create and maintain Active Directory Windows accounts. Maintain voice and data cabling infrastructure (indoor and outdoor). Repair or replace defective wiring. Troubleshoot, diagnose, repair, or replace various systems, including but not limited to: company computers, cell phones and printers. Use vendor support to resolve difficult problems. Document technical solutions for future reference purposes. Perform and maintain an inventory of tools and equipment. Maintain stocks of consumable supplies. May be assigned additional tasks by supervisor.

Job Targets Sought: All

Full-Time: Safety Officer: As a Safety/Security Officer you are responsible for performing protective and enforcement functions in a courteous and restrained manner in coping with emergencies, undesired conduct, disturbances and threats to life and property. The Safety/Security Officer is also responsible for maintaining a safe and secure environment for guests, visitors, and team members.

Job Targets Sought: All

Internships: Food & Beverage Internship - Level 1: You will learn how to exceed guest expectations by selling and serving our many food & beverage offerings. Front Desk Internship: This Level I internship is a full-time seasonal position that offers an enriching experience within the Front Office facet of the hospitality industry. This opportunity explores all front desk agent functions including: warmly greeting each and every guest and colleague, answering phones, handling company inquiries, completing guest registration and room assignment, as well as cashier work.

Job Targets Sought: All

Contact Person: Patrick Conlon

Employer Address: 3600 Village Harbor Drive, Bay Harbor, MI 49770

E-Mail: patrick.conlon@innatbayharbor.com

Web Site: <http://www.innatbayharbor.com>

Employer: Irish Boat Shop

Employer Profile: We believe that all employees of Irish Boat Shop represent the Company as Customer Service Representatives and problem solvers. If you are looking for a life-long career in Northern Michigan, Irish Boat Shop provides a flexible, family-friendly work environment that focuses on teamwork and customer service. We come together as a group working toward the same goal: to get our customers out on the water, playing with their boats. Whether you are in a customer-facing position, like retail or service, or in a support department, like accounting or administration, Irish Boat Shop employees get the job done. Irish Boat Shop has been in business since 1961. We take pride in quality work and excellent customer service. We want to hire people who will show up and are willing to pitch in where there is need. We are hard-working, team-oriented people who believe in doing the job correctly the first time. We have jobs that can be a career in the Marine Industry and in Northern Michigan. We have administrative staff who help problem solve and support the technicians. We have accounting staff who tackle the behind-the-scenes numbers and support the team. We have office staff in Service and Sales who facilitate the day-to-day running of the business. We have skilled technicians who can fix nearly anything on a boat. If you value hard-work, customer service, and are looking for a career in Northern Michigan, apply today to work with Irish Boat Shop.

Type of Employer: Marine Industry

Internships: The Irish Boat Shop Internship Program enjoyed its inaugural year during the summer of 2019 with the hiring of a Human Resources Intern and a Marketing Intern, the program continued in 2020 with three Retail Management Interns. This internship program is designed to provide practical experience in a structured environment that expands upon each student's area of interest or emphasis by integrating and reinforcing skills and concepts learned in academia. We believe that interns fill vital roles in the organization and each intern is assigned a mentor. The program is a minimum of 12 weeks and will run from May to August. The interns will finish a project that is presented to the Leadership Team at the end of the program while also completing a log that outlines weekly accomplishments and task completion. Irish Boat Shop believes in providing a balanced work environment that focuses on teamwork and fun on the water.

Job Targets Sought: Management

Contact Person: Laura Kohler

Employer Address: 400 E BAY ST, HARBOR SPGS, MI 49740

E-Mail: kkohler@irishboatshop.com

Web Site: <http://irishboatshop.com>

Employer: Johnson Oil Company

Employer Profile: Johnson Oil Company was founded in 1954 by Dale E. Johnson. Dale started with a single service station in Gaylord, which expanded into home fuel oil delivery,

propane delivery and additional gas stations, convenience stores and card fueling centers in Gaylord, Lewiston, Kalkaska, Grayling, Petoskey, Boyne City, Waters and Lake City.

Type of Employer: Fuel Center-Convenience Store

Entry Level: Typical Responsibilities asked of Cashier-Stocker: * Provide a positive customer experience with fair, friendly, and courteous service. * Resolve customer issues and answers questions. * Itemize and total purchases by recording prices, departments, taxable and nontaxable items; and operating a cash register. * Enter price changes by referring to price sheets and special sale bulletins. * Collect payments by accepting cash, check, or charge payments from customers and makes change for cash customers. * Stock merchandise and assist in receiving and maintaining store inventory. * Maintain a safe and clean working environment in compliance with procedures, rules, and regulations. * Maintain outdoor premises and service areas, to include keeping sidewalks clean and safe. * Contribute to team effort with flexible and positive solutions. Location: Petoskey Marathon.

Job Targets Sought: All

Contact Person: Ilene Fanzini

Employer Address: 507 S. OTSEGO AVE, PO BOX 629, GAYLORD, MI 49734

EMail: Ilene@johnsonoil.com

Web Site: <http://johnsonoil.com>

Employer: Kalkaska Memorial Health Care

Employer Profile: Are you interested in a career where you are part of improving the health and quality of life of individuals? Kalkaska Memorial Health Center (KMHC) specializes in providing more than is expected. This non-profit health center serves the greater Kalkaska County region with a wide variety of care options not often found in a small community. Members of the Kalkaska family are some of the most talented people working in healthcare today. They could work anywhere. They are here because they choose to be.

Type of Employer: Health Care

Entry Level: We are looking to fill a key position in our Elder-centered community as a Certified Nursing Assistant (CENA). Under the direction of an RN, our CENA's provide nursing care for residents in a long-term care setting. Performs direct and indirect patient care activities according to established policies and procedures, observes and reports changes in patient conditions, and maintains a safe and clean patient and environment. State certification required.

Job Targets Sought: Health Care

Advance Level: We are looking to fill a key position as a REGISTERED NURSE in our Emergency Department. The Emergency Room Registered Nurse Provides care to patients in an emergency room setting. Assess the patient's condition quickly in an often-high pressure situation and provide treatment based on physicians' orders. Documents patient's medical history, condition, and prescribed course of treatment. Advises patients on home care and necessary follow up care. RN license required. Bachelor's degree preferred and one year experience.

Job Targets Sought: Health Care

Full-Time: We are looking to fill a key position in an Elder-centered community as a Registered Nurse for our Long-Term Care Facility. This nurse has an understanding/implements the Center for Medicare and Medicaid (CMS) regulations, principles of Eden Alternative and Relationship Based Care.

Job Targets Sought: Health Care

Contact Person: Heather Soenksen

Employer Address: 419 S Coral St., Kalkaska, MI 49646

EMail: hsoenksen@mhc.net

Web Site: <http://secure6.saashr.com/ta/6175240.careers?CareersSearch>

Employer: Kilwins

Employer Profile: Grow your career with Kilwins Chocolates Franchise Inc. and Kilwin's Quality Confections at our Petoskey, Michigan Headquarters, where we live by our three core values: Treat others as you want to be treated; Do your best; Have fun.

Type of Employer: Manufacturing

Entry Level: Retail Team Members earn a competitive wage of \$15 - \$18/hour plus tips, depending on experience. We also offer a friendly team environment, where our employees get to be surrounded by Kilwins Heritage Chocolate and Original Recipe Ice Cream. This is a part time position. Production Team Members earn a competitive starting wage of \$16/hour, with many opportunities for advancement after becoming proficient in various skills. This is a full-time position with benefits.

Job Targets Sought: All

Advance Level: Kilwins offers a variety of career paths, including accounting, project management, business consulting, human resources, logistics and procurement, engineering, training, and marketing.

Job Targets Sought: All

Part-Time: Retail Team Members earn a competitive wage of \$15 - \$18/hour plus tips, depending on experience. We also offer a friendly team environment, where our employees get to be surrounded by Kilwins Heritage Chocolate and Original Recipe Ice Cream.

Job Targets Sought: All

Contact Person: Kristen Smith

Employer Address: 1050 Bay View Road, Petoskey, MI 49770

EMail: kristensmith@kilwins.com

Web Site: <http://kilwins.com/career>

Employer: Lake Louise Summer Camp

Employer Profile: Nestled in the woods of Northern Michigan on a tranquil, turquoise, spring-fed lake with sandy beaches that tickle your toes, Lake Louise offers an opportunity to disconnect from the world and reconnect with yourself and one another. Summer overnight camps, year-round retreats, and a 126-family cottage community anchor the ministry of Lake Louise. 2766 acres of rolling hills and 528 acres of sparkling, pristine waters await your exploration. And, as you experience the beauty of creation amidst these hallowed grounds, a

deep and abiding sense of who and whose you are envelops your soul. Empowered by a deeper understanding of yourself and filled with a wholeness to life, you will leave prepared to engage our holy ordinary lives in new and exciting ways. Come, engage, and enjoy life's adventures at Lake Louise.

Type of Employer: Summer Camp

Entry Level: A Full-time Summer Staff position that includes housing and meals from June-August. Lake Louise is looking for a motivated self-starter who is outgoing, flexible, and able to manage multiple projects efficiently. Ability to work both collaboratively and independently. Ability to establish and provide effective leadership regarding all waterfront activities. Responsive to direct supervision with an eagerness to learn through "on the job training" opportunities. Ability to work at multiple tasks while maintaining attention to detail. Available to work flexible hours and days including weekends. Ability to communicate effectively with a variety of people in a variety of situations including the direct supervisor, coworkers, staff, and guests. Demonstrates the necessary attitudes, knowledge, and skills to deliver culturally competent services and work effectively in cross-cultural situations.

Job Targets Sought: Biological and Environmental Sciences; Construction Trades; Culinary Arts; Education - Early Childhood; Hospitality Management and Tourism; Natural Resources

Full-Time: A Full-time Summer Staff position that includes housing and meals from June-August. Lake Louise is looking for a motivated self-starter who is outgoing, flexible, and able to manage multiple projects efficiently. Ability to work both collaboratively and independently. Ability to establish and provide effective leadership regarding all waterfront activities. Responsive to direct supervision with an eagerness to learn through "on the job training" opportunities. Ability to work at multiple tasks while maintaining attention to detail. Available to work flexible hours and days including weekends. Ability to communicate effectively with a variety of people in a variety of situations including the direct supervisor, coworkers, staff, and guests. Demonstrates the necessary attitudes, knowledge, and skills to deliver culturally competent services and work effectively in cross-cultural situations.

Job Targets Sought: Biological and Environmental Sciences; Construction Trades; Culinary Arts; Education - Early Childhood; Hospitality Management and Tourism; Natural Resources

Contact Person: Kiera Raymond

Employer Address: 11037 Thumb Lake rd., Boyne Falls, MI 49713

Email: kraymond@lakelouisecommunity.org

Web Site: <http://lakelouisecommunity.org>

Employer: Landscape Logic

Employer Profile: Locally owned and operated premier landscape business for almost 20 years in the Northern Michigan area. We design, build, enhance, and maintain properties. Award winning company with MNLA since 2012. Company is committed to designing, installing, and maintaining custom tailored landscapes for each of our clients. We are focused on their individual lifestyle and relentlessly improve their property, enhancing both its function and aesthetic value. Style, quality, and transformation is part of our core value.

Type of Employer: Construction / Landscape

Entry Level: Crew Members (Install and Maintenance Divisions); report to main location 6247 US 31 S, Charlevoix, MI. Monday through Friday. No degrees required; no experience necessary. We have on the job training, career path as well.

Job Targets Sought: All

Contact Person: Sherry Bedford

Employer Address: 6247 US 31 S, Charlevoix, MI 49720

EMail: sherry@landscape-logic.com

Web Site: <http://www.landscape-logic.com>

Employer: Little Caesars Pizza

Employer Profile: As the fastest growing pizza chain in the U.S., there's no denying that Little Caesars is doing something right. We're an international brand that's a household name and a front-of-mind decision when you've got pizza on the brain. We've grown tremendously since opening the first store in 1959 - and we're still growing. But, at the end of the day, our success as a big-town name is because of our focus on small town values.

Type of Employer: Quick Service Restaurants

Entry Level: The Crew Member works productively as part of the restaurant team and performs his or her job responsibilities in such a way that all products the Crew Member makes are of high quality and the customers the Crew Member serves are satisfied. This position requires physical work such as lifting, squatting, and standing up for long periods of time on any given day. The manager will review the essential job functions, which are normally performed as the fundamental activities conducted on a daily or regular basis that will affect the success of the restaurant.

Job Targets Sought: Culinary Arts

Advance Level: As a General Manager for Little Caesars, you will build and supervise a team that achieves Little Caesars goals of customer satisfaction, sales and profitability and operates the restaurant according to company standards and procedures. Your responsibilities will include: - Preparing and ensuring that all colleagues prepare consistent, high-quality products that are served to customers. - Achieving the standards for a clean and organized restaurant. - Developing a productive team by providing direction and supervision of colleagues through the appropriate use of communication, delegation, and disciplinary skills and implements change in a positive manner resulting in low colleague turnover. - Accurately completing all paperwork associated with daily, weekly, and period end activities as directed by the Area Supervisor or Market Director. - Scheduling, food ordering, and product projections accurately and maintaining restaurant equipment.

Job Targets Sought: Culinary Arts

Contact Person: Tim Carlson

Employer Address: 1099 US 31 North, Petoskey, MI 49770

Web Site: <http://app.higherme.com/companies/61c37891c0098>

Employer: Little Traverse Bay Bands of Odawa Indians

Employer Profile: On Sept. 21, 1994, the Little Traverse Bay Bands of Odawa Indians (LTBB) was federally reaffirmed with the signing of Public Law 103-324. The Tribe is governed by a nine-member Tribal Council who serve staggered terms. The Tribe has over 4,000 members with a large number living within Charlevoix and Emmet Counties. The Little Traverse Bay Bands of Odawa Indians presently employs over 100 full and part-time employees. The historically delineated reservation area, located in the north-western part of Michigan's Lower Peninsula, encompasses approximately 336 square miles of land within the two counties. The largest communities within the reservation boundaries are Petoskey, Harbor Springs, and Charlevoix.

Type of Employer: Government

Entry & Advanced Level: We offer many career paths throughout our government, including Natural Resources, Health Care, Law Enforcement, and more.

Job Targets Sought: All

Full-Time: We offer many career paths throughout our government, including Natural Resources, Health Care, Law Enforcement, and more.

Job Targets Sought: All

Internships: We offer some internships within our Executive, Judicial, and Legislative Branches.

Job Targets Sought: All

Contact Person: Ashley Davis

Employer Address: 7500 Odawa Circle, Harbor Springs, MI 49740

E-Mail: hr@ltbbodawa-nsn.gov

Web Site: <http://ltbbodawa-nsn.gov/departments/human-resources-department/job-opportunities/>

Employer: Mackinac Island Ferry Company

Employer Profile: Mackinac Island Ferry Company is the largest ferry company providing passenger and freight transportation and services to beautiful Mackinac Island. This position is in scenic Northern Michigan and is a popular tourist and historical destination drawing visitors globally, with peak season during warmer months in addition to adventure seekers year-round.

Type of Employer: Travel/Tourism/Transportation

Entry Level: We have several seasonal positions paying up to \$21 per hour. These positions are an awesome way to spend the Summer on the waterfront of Lake Huron. Housing is available. Deck hands - riding the vessel, working on vessels, you will be trained in tying lines, safety drills, assist passengers with their bikes, luggage for boarding and disembarking the vessel. Dock hands - working on docks, you will be trained in tying lines, assist passengers with their bikes, luggage for boarding and disembarking vessels. Customer Service Reps - working with our guests in selecting ticket/parking options, gift store sales. Other positions available in professional and trades, please visit our website at www.mackinacferry.com.

Job Targets Sought: All

Advance Level: Assistant Controller, Dock Manager, Human Resource Assistant, Marketing Assistant, Office Manager Mechanics, Welders. Other positions available in professional and trades, please visit our website at www.mackinacferry.com.

Job Targets Sought: Accounting; Advertising; Business; Design - Communication/Graphic Design; Management; Marketing; Retail Management; Sales

Full-Time: Assistant Controller, Dock Manager, Human Resource Assistant, Marketing Assistant, Office Manager Mechanics, Welders

Job Targets Sought: All

Contact Person: Vicki Millard

Employer Address: 587 N State St., St. Ignace, MI 49781

Email: HR@mackinacferry.com

Web Site: <http://www.mackinacferry.com>

Employer: Mackinac State Historic Parks

Employer Profile: Mackinac State Historic Parks has many job opportunities, from Guest Services, Park Operations, Marketing and Group Sales. Open seasonally from May - October. Covering Mackinaw City and Mackinac Island.

Type of Employer: State Park/Museum

Entry Level: Guest Service Representative is the first person our customers encounter. Greeting them in a welcoming manor and help them by explaining our different historical sites, assist them in purchasing admission tickets of their choice and helping Mackinac State Historic Parks Preserve, Protect, and Present our natural historic sites.

Job Targets Sought: Hospitality Management and Tourism

Contact Person: Suzette Schmalzried

Employer Address: 207 W. Sinclair Ave, P.O. Box 873, Mackinaw City, MI 49701

Email: schmalzrieds@michigan.gov

Web Site: <https://www.mackinacparks.com>

Employer: Mackinac Straits Health System

Employer Profile: Mackinac Straits Health System (MSHS) serves the Straits of Mackinac region with local access to high quality health care, including state of the art equipment. MSHS includes a 15-bed critical access hospital in St. Ignace which houses a rural health clinic (St. Ignace Medical Clinic), Emergency Room, Fast Care (Walk-in) Clinic, outpatient surgery center, six-bed infusion center, and a 48-bed long-term care facility (Evergreen Living Center). The Sault Ste. Marie Tribal Health Clinic is also part of our St. Ignace Campus. Other outpatient services featured at the St. Ignace Campus include radiology, cardiac rehab, and physical therapy, along with a retail pharmacy. Other locations include Bois Blanc Island Medical Center, Mackinaw City Medical Clinic, Mackinaw City Specialty Clinic, Mackinac Island Medical Center, and the Rivertown Medical Clinic in Cheboygan. MSHS is an affiliated partner with MyMichigan Health and is an equal opportunity provider and employer.

Type of Employer: Health Care

Entry Level: Registered Nurses (Hospital, Surgery, Long Term Care) Certified or Registered Medical Assistants Medical Assistant Apprenticeship Program Physical Therapy Infection Control/ Employee Health RN Laboratory Services (MT/ MLT/ Phlebotomist) Licensed Pharmacy Technicians

Job Targets Sought: Health Care

Internships: Medical Assistant Apprenticeship program CNA Training program

Job Targets Sought: Health Care

Contact Person: Kevin McElroy

Employer Address: 1140 North State Street, St. Ignace, MI 49781

EMail: kmcelroy@mshosp.org

Web Site: <http://mackinacstraitshhealth.org>

Employer: Manthei Construction

Employer Profile: Manthei Construction - a Northern Michigan based construction company, aspiring to make the communities we live in better.

Type of Employer: Construction

Entry Level: Field Construction Laborer

Job Targets Sought: All

Full-Time: Diesel Mechanic, prior experience preferred. Gravel Train Truck Driver, Class A Driver Endorsement required. Heavy Construction Foreman, prior experience preferred. Heavy Equipment Operator, 5+ years of experience in heavy equipment operations. Redi-Mix Truck Driver, CDL Driver Endorsement required.

Job Targets Sought: All

Contact Person: Shauna Sutton

Employer Address: 5481 US 31 S, Charlevoix, MI 49720

EMail: ssutton@mantheiconstruction.com

Web Site: <http://www.mantheiconstruction.com/>

Employer: Manthei Wood Products

Employer Profile: Manthei Wood Products is family owned and operated by the Manthei family in its third generation as an industry leader in the production of high-quality rotary and plain-sliced face veneers. In recent years, Manthei Wood Products added a hardwood plywood location to its main campus in Petoskey, Michigan. Production capabilities were expanded to include hardwood plywood, engineered plywood and door skins.

Type of Employer: Manufacturing

Entry Level: Maintenance Fabrication Technician is a skilled position. There are a few positions available for different skill and experience levels. This position offers growth potential and will support further training to achieve new skills, licenses, and certifications. Some duties and responsibilities include but are not limited to the following: installing and maintaining production machines and the facilities equipment. Create new machines or supporting structures to assist in improved quality production of products. Perform simple machinist duties and

responsibilities. Mill, lathe, grind, etc. Perform mechanic skills including, but not limited to, mechanical, pneumatic, and hydraulic to troubleshoot and repair production machines. Perform electrical skills including, but not limited to power feeds, motor diagnostics, sensor repair and replacement, control panel work, HMI repairs, PLC programming and logic. Run conduits and general facility electrical repairs.

Job Targets Sought: Drafting/Computer Aided Design; Manufacturing/Production Line Work

Full-Time: Manufacturing Production Technician works both individually and, on a team, to produce the highest quality veneer and plywood products by working with a team and performing a variety of roles, including machine operation and manual inspection and sorting of material. Opportunities to advance within the company to leadership

Job Targets Sought: Manufacturing/Production Line Work

Contact Person: Brenda Byers

Employer Address: 3996 US 31 South, Petoskey, MI 49770

Email: hr@mantheiwoodproducts.com

Web Site: <http://www.mantheiwoodproducts.com/>

Employer: MasterCorp Inc.

Employer Profile: Family-owned and operated business with over 40 years in business. MasterCorp provides turnkey services for housekeeping, engineering, floor care, and laundry to most major hospitality brands and commercial clients. From recruiting to training and managing operational execution, we take care of all our client's needs while representing their brand to the highest quality standards.

Type of Employer: Hospitality & Commercial Services

Entry Level: Must be available to work a flexible schedule, including weekends and holidays. Able to lift 25 pounds (with or without accommodation). Report to work as scheduled, in proper uniform, and following company appearance standards. Motivate team and consistently set the example by maintaining a positive, friendly, helpful attitude with guests, customers, and other team members. Develop strong customer relationships. Comply with safety regulations and procedures.

Job Targets Sought: Hospitality Management and Tourism

Full-Time: Housekeeper Supervisor - We're looking for natural leaders with a spirit to serve and a passion for hospitality. Supervisors will be tasked with developing skills and keeping a team of hard-working individuals motivated. Supervise members of the Housekeeping team. Manage linen and supply inventories. Support Housekeepers in prepping units for cleaning. Inspect units, re-classify as clean, and mark ready for guests. Report maintenance issues as they are identified according to business policies.

Job Targets Sought: Hospitality Management and Tourism

Contact Person: Cynthia Peralta

Employer Address: 3230 Mountain Edge Rd, Boyne Falls, MI 49713

Web Site: <http://www.mastercorp.com/>

Employer: McLaren Northern Michigan

Employer Profile: McLaren Northern Michigan is a 202-bed regional hospital located in Petoskey, Michigan serving residents in 22 counties across northern Lower Michigan and the eastern part of the Upper Peninsula. More than 230 physicians represent nearly all medical and surgical specialties, enabling full-service care with an emphasis on cardiology, cancer, orthopedics, and neurosciences. McLaren Northern Michigan has a network of primary care providers and specialty care clinics throughout the region, and an outpatient surgery center in Cheboygan. It has achieved Magnet status for nursing excellence, been named a Top 50 heart hospital in the U.S. by IBM/Watson Health and received the highest national ratings from the Centers for Medicare and Medicaid Services for quality and safety.

Type of Employer: Healthcare

Entry Level: As directed by the team leader and the Registered Nurse and in partnership with the health care team and patient/ family, performs work processes to accomplish positive patient outcomes, and organizational goals. Provision of care focuses on psychosocial support and activities of daily living. High school diploma or equivalent. BLS certification required within one year of hire. Certification must be issued directly by the American Heart Association (AHA), American Red Cross (ARC), or Canadian equivalent.

Job Targets Sought: Health Care

Full-Time: Uses clinical judgment skills to diagnose and treat patient responses to actual or potential health conditions. Assesses, monitors, detects, plans, and takes appropriate action to prevent potential physiological complications and promotes optimal level of health.

Accountable for integrating care within scope of practice licensure, relevant education, and experience. Reports to shift Team Leader and is accountable to the Manager Patient Care Services. Utilizes policies and procedures to guide job duties. Level specific criteria are evaluated annually and can be found in the MNM Clinical Ladder. Graduate of an accredited school of Nursing. License to practice nursing in the State of Michigan. BLS certification required within one year. Certification must be issued directly by the American Heart Association (AHA), American Red Cross (ARC), or Canadian equivalent.

Job Targets Sought: Health Care

Contact Person: Chelsie Arnold

Employer Address: 416 Connable Ave., Petoskey, MI 49770

Web Site: <http://mclaren.org/careers>

Employer: Meadow Brook Medical Care Facility

Employer Profile: This Facility has a rich history of providing high quality skilled nursing care. Each shift is staffed with Registered Nurses, Licensed Practical Nurses, and Certified Nursing Assistance to meet our residents' complex skilled nursing needs. The Nursing Department has over 150 direct care staff with an average employment of 5 years. All nursing staff receive ongoing educational programs to maintain their professional skills, licensure, and certifications. Our team's approach to each resident is one of caring and compassion. We provide many nursing services, ranging from short-term convalescent care for persons recovering from surgical and medical condition, to caring for the long term, chronically ill individual. Meadow Brook is situated on 25 acres of beautifully landscaped grounds, with a courtyard and a trout pond. Located within minutes of shopping areas and the town of Bellaire.

Meadow Brook Medical Care Facility is located approximately 45 miles from Petoskey, 35 miles from Gaylord and 45 miles from Traverse City.

Type of Employer: Healthcare - Skilled Nursing Facility

Entry Level and Full-Time: Meadow Brook is an excellent steppingstone for any person that has an interest in the medical field or for anyone that may not be sure what path they want to take. There are many professionals here at Meadow Brook willing to guide you through your career and educational paths. Meadow Brook provides a solid foundation of life-long skills and learning opportunities to those who join our team. Healthcare plans, Tri-Share, Day Care, Cost Sharing Program Choice between low, middle, and high plans. Dental and Vision plans are covered by Meadow Brook if you choose to have Meadow Brook Health insurance. MERS Retirement plan with 5% contribution that Meadow Brook will match. Holiday pay. Shift differentials. Flexible schedules. Perfect attendance incentives. 2 weeks paid vacation. Longevity bonus. Scholarship opportunities. Advancement opportunities. Team atmosphere. 5 Star rated facility.

Job Targets Sought: Health Care

Contact Person: Rhonda Tomczak

Employer Address: 4543 South M-88 Highway, Bellaire, MI 49615

EMail: rhonda@meadowbrookmcf.com

Web Site: <https://meadowbrookmcf.com>

Employer: Merrill Technologies Group

Employer Profile: We live by the philosophy that Anything is Possible -- because at MERRILL, it's true. We can create just about anything our customers need while effectively managing every step of the process along the way, from concept to production to final delivery. As a strong, American small business based in Michigan with nearly 700,000 ft², MERRILL has the resident expertise to design and manufacture intricate prototypes through high volume production. Our vertically integrated corporate structure with broad in-house capacity, our breadth of experience and our depth of resources make us leaner and more efficient. This structure gives us better control over quality, pricing, and delivery. We're MERRILL, and we're ready to provide innovative solutions for your crucial applications. Come join our team that is shaping the future.

Type of Employer: Aerospace/Defense Contract Manufacturer

Entry Level: Welders and CNC Operators. Entry level candidates may be selected to participate in on-site training. AWS Certified Welders preferred.

Job Targets Sought: Manufacturing Management; Manufacturing/Production Line Work

Advance Level: AWS Certified Welders, Experienced CNC Operators, Engineering positions (Mechanical and Electrical)

Job Targets Sought: Drafting/Computer Aided Design; Manufacturing Management; Manufacturing/Production Line Work

Contact Person: Kevin Leslie

Employer Address: 1023 S. Wheeler Street, Saginaw, MI 48602

EMail: klleslie@merrilltg.com

Web Site: <http://www.merrilltg.com>

Employer: Munson Healthcare

Employer Profile: Munson Healthcare is northern Michigan's largest and leading healthcare system with 8 award-winning hospitals serving over 540,000 residents. Based in Traverse City, and in other cities such as Cadillac, Charlevoix, Grayling, Gaylord, Manistee, Frankfort, and Kalkaska, our team of medical experts and related organizations serve people in 30 counties. Our hospitals include: Cadillac Hospital, Charlevoix Hospital, Grayling Hospital, Kalkaska Memorial Health Center, Manistee Hospital, Munson Medical Center, Otsego Memorial Hospital, Paul Oliver Memorial Hospital.

Type of Employer: Healthcare

Entry Level: Nurse Assistant, Home Health Aides, Housekeeping Food and Nutrition Services

Job Targets Sought: Health Care

Advance Level: Graduate Nurses, Registered Nurses, Phlebotomists Medical Assistants

Job Targets Sought: Health Care

Full-Time: Nurse Assistant, Home Health Aides, Housekeeping Food and Nutrition Services, Graduate Nurses, Registered Nurses, Phlebotomists, Medical Assistants

Job Targets Sought: Health Care

Internships: We are hiring many positions for the Summer as well. Talk with a recruiter about working as a nurse assistant.

Job Targets Sought: Health Care

Part-Time: Housekeeping, Food and Nutrition Services, Graduate Nurses, Registered Nurses, Phlebotomists, Medical Assistants

Job Targets Sought: Health Care

In-Person or Remote Locations: We are hiring for all Munson Healthcare locations. Cadillac Hospital, Charlevoix Hospital, Grayling Hospital, Kalkaska Memorial Health Center, Manistee Hospital, Munson Medical Center, Otsego Memorial Hospital, Paul Oliver Memorial Hospital

Job Targets Sought: Health Care

Contact Person: Gina Stein

Employer Address: 1105 Sixth Street, Traverse City, MI 49684

EMail: gstein@mhc.net

Web Site: <http://MunsonHealthcare.org/careers>

Employer: North Arrow ABA Services

Employer Profile: We are community and family focused, taking into account the individual needs of parents and caregivers within their community. We work with families to teach them to become their own child's interventionists, teaching skills and addressing problem behavior with the least amount of effort necessary.

Type of Employer: Healthcare

Entry Level and Part-Time: Join Northern Michigan's premier provider of Applied Behavior Analysis and make a difference in the lives of local families and in our community. North

Arrow ABA is seeking Behavior Technicians to provide treatment to children diagnosed with autism, in our clinical center setting as well as in client homes. We offer flexible scheduling, a learning-based culture, and the opportunity for motivated staff to advance in responsibility and pay. Responsibilities and duties include but not limited to: Direct client care in one-on-one and group settings utilizing a combination of intensive teaching and natural environment training; follow treatment plan protocols and record data for therapy sessions; assist with parent and caregiver training.

Job Targets Sought: Education - Early Childhood; Health Care

Contact Person: David VanSlembrouck

Employer Address: 10781 E Cherry Bend Rd, 21, Traverse City, MI 49684

Web Site: <https://www.northarrowaba.com>

Employer: North Central Michigan College

Employer Profile: About North Central Michigan College: Established in 1958, North Central Michigan College (NCMC) was created to ensure that education beyond high school be available, financially possible, and conveniently located for learners in Emmet County. Initially learners attended NCMC from Michigan's tip of the mitt, however, currently the population of student learners are even more geographically diverse. Over the next several decades, programs included liberal and studio arts, nursing, allied health, criminal justice, data processing and many more continue to evolve to the present day. A 207-acre campus was established in 1960 in Petoskey, and the first buildings were opened just three years later. In 1973, College education centers were added in Cheboygan and Gaylord. North Central Michigan College is poised to transform itself and the region providing exceptional, accessible, relevant education to students of all ages and all backgrounds. Having long been an essential part of the region's success, the College believes in a rapidly changing world and community colleges like NCMC have a pivotal, local role to play. With exceptional faculty, staff, and leadership teams, and a fresh strategic plan, NCMC seeks to create futures of meaning and purpose, strengthen the region's workforce, and enhance the quality of life in northern Michigan by offering vibrant educational, cultural, and recreational opportunities for years to come.

Type of Employer: Education

Entry Level: Full-time Night Custodian - Perform a comprehensive task list of housekeeping/custodial services throughout the College's buildings and service areas. May be assigned to a given building/work area as well as assignment elsewhere depending upon workload and staffing needs. Assists in grounds maintenance which may include weeding, snow removal, and grounds safety as needed with proper operation and safety training. Full-time Afternoon Maintenance - Responsible for the short and long-term maintenance of all buildings, grounds and groundskeeping equipment which are assets of the College. Executes an approved schedule of ongoing maintenance for buildings, grounds, and associated equipment and performs job duties consistent with approved physical plant standards, and in compliance with all National Codes. May work varied shifts, holidays, weekends and being on call.

Job Targets Sought: All

Advance Level: Director of Physical Plant - Responsible for overall decision making, management, coordination, supervision, and direction of physical plant operations and staff, ensuring efficient operation of the physical plant. Operates in accordance with College

objectives, goals, policies, procedures, and practices established by the Board of Trustees and in accordance with the laws of the State of Michigan and in concert with standard engineering practices. Bachelor's preferred. Institutional Research Data Analyst - Ensures accurate, relevant, and timely data necessary for effective institutional planning, data-based decisions, and compliance reporting. Develops and supports an innovative research agenda for the College and is responsible for developing and implementing databases, data collection systems, data analytics, and other tools and strategies to improve statistical efficiency and quality. Master's preferred.

Job Targets Sought: All

Full-Time: Foundation Gift Officer - Develop and implement major giving program. Contribute to financial and operational performance of the foundation. Empathize with donors and clearly communicate mission. Identify and connect with new people, develop meaningful relationships on behalf of the college, and secure gift commitments. Bachelor's preferred. Outreach Recruiter - Assist in a variety of activities focused on student recruitment and engagement efforts. Carry out goals of the strategic plan and outreach plan. Use all available recruitment methods: in-person, campus and community events, and web-based interaction (email, social media, website). Evenings may be required as well as travel throughout Michigan. Master's preferred. Payroll Administrator - Work directly with contracted providers to administer accurate and timely payroll. Provide reports within the payroll system. Accurately apply collective bargaining agreements. Function in a highly confidential manner. Bachelor's required.

Job Targets Sought: All

Part-Time: Part-time Accounts Payable Clerk Responsible for managing a timely system of the Accounts Payable process of which includes but is not limited to purchase orders, invoice inputting and check processing within our Jenzabar database system. Associate degree required.

Job Targets Sought: All

In-Person or Remote Locations: All jobs will require on-site work for at least the majority of duties.

Job Targets Sought: All

Contact Person: Jordan Olivo

Employer Address: 1515 Howard St, Petoskey, MI 49770

Email: HR@ncmich.edu

Web Site: <http://https://www.ncmich.edu/>

Employer: North Slope Borough School District

Employer Profile: The North Slope Borough School District is located at the "top of the world" in Northern Alaska. Our communities are populated predominantly by the Iñupiat, and today, as in many thousands of years past, we live the Iñupiat way. Having embraced modern amenities that make life easier, we continue to practice our hunting and sharing traditions and very much value the structure that those activities bring into our lives. We are a welcoming and friendly people who believe strongly in the value of education. Our highly trained certified and classified staff are dedicated to serving the children of our communities. They work together to meet the unique needs of every student in the district. Our students are fully immersed in

preparing for tomorrow while honoring and perpetuating the priceless traditions and culture they have as a legacy from the past. Our children exude all the warmth and sunshine one could ever hope to find. We are led by a visionary board. Their mission for our district calls for every child to become proficient in reading, writing and mathematics while gaining an understanding of and appreciation for the values, culture, history, and language of the Iñupiat.

Type of Employer: PK-12 Education

Full-Time: Under the direction of the school principal and/or assistant principal, the teacher is responsible for the implementation of research-based instructional strategies that direct the learning process and achievement of assigned students by developing, nurturing, and sustaining a school and classroom culture conducive to student learning. All instruction provided for students will be individualized. This means that differences in individual learning style, rate of learning, level of maturation, and level of achievement will provide the basis for instructional decision-making. To respond to these differences, it is expected that teachers will vary materials, rate of instruction, and methodology and these modifications will be based upon frequent assessment.

Job Targets Sought: Education - Early Childhood

Contact Person: Dr. Robert Bolen

Employer Address: 829 Aivik Street, Utqiagvik, AK 99723

Web Site: <http://nsbsd.org>

Employer: Northern Michigan Escapes

Employer Profile: Northern Michigan Escapes provides vacation rentals, property services, and real estate services to people who live in and visit Northern Michigan. As a result, our company has grown to become an important part of the community. Michigan Escapes has more than 250 vacation rentals in Northern Michigan, including condo units at the Edgewater Inn, Water Street Inn, and Pointes North Inn, as well as private homes. Northern Michigan Escapes has become the go-to source for Northern Michigan visitors looking for condos, resort homes, and private homes in the area.

Type of Employer: Vacation Home Rentals/Property Mgmt

Entry Level, Full- and Part-Time: Housekeeping - A Northern Michigan Escapes Housekeeper helps investment property owners and homeowners in preserving and increasing the value of their investments. This candidate would manage the day-to-day operations Housekeeping Team that serve our clients in the Boyne City and Charlevoix areas. Lawn Care - Northern Michigan Escapes is currently hiring for our lawn care department with both full-time and part-time positions available. We are looking for a hardworking, dependable, energetic, and seasoned professional who enjoys working in a fast-paced environment outside in one of the nation's most picturesque settings. Front Desk Associate - We are looking for mature, hardworking, and seasoned professionals who are friendly and customer service oriented. If you are energetic and enjoy working in a fast-paced environment while being a part of a strong and dependable team, this job is a perfect fit for you at either one of our condo hotels in Charlevoix.

Job Targets Sought: Hospitality Management and Tourism

Internships: Portfolio Asset Manager - A Northern Michigan Escapes Portfolio Asset Manager helps investment property owners and homeowners in preserving and increasing the value of their real estate investments. They manage the day-to-day financial operations of the property,

including finding and placing qualified tenants, and ensuring the property is in good working order.

Job Targets Sought: Hospitality Management and Tourism

Contact Person: Rachel Walsh

Employer Address: 110 Water Street, Boyne City, MI 49712

Web Site: <http://www.nmescapes.com>

Employer: Northern Staffing Services

Employer Profile: Our mission at Northern Staffing is to offer a different approach to job searching by placing our attention on the individual. We are more than a temp agency; we are a job placement service whose goal is to provide people searching for work with the job that is the best fit for them. Through our process of application, interview, and placement we ensure that the job you are placed with is tailored to you and your needs are met.

Type of Employer: Employment Service

Entry Level: We are recruiting for entry level manufacturing positions for companies in Charlevoix and Emmet Counties.

Job Targets Sought: Manufacturing/Production Line Work

Contact Person: Ashley Nabuurs

Employer Address: 2235 E. Mitchell Rd., Suite B, Petoskey, MI 49770

Employer: Odawa Casino

Employer Profile: Petoskey & Mackinaw Casinos & the Odawa Hotel

Type of Employer: Gaming/Hospitality

Entry Level: High School Diploma Security Officer Maintenance Bartender/Server Mackinaw Facilities Housekeeper (Part Time) Valet Parking Attendant (Part & Full Time) Cage Cashier (Full Time) Housekeeping Mackinaw (Full Time) Bartender (Full time)- Deep Cleaner (Full time) Both properties Hotel Front Desk Rep- Full Time- Line Cook Sage- (Full time) Security Officer (Part time) Petoskey- Steward (Full time) Petoskey- Beverage Supervisor- Part Time) Petoskey- Bartender Victories (Full Time) Petoskey- Security Officer Mackinaw (Full time) Line Cook Copper Cafe- Dealer PT- Experienced- Facilities Housekeeper

Job Targets Sought: Culinary Arts; Hospitality Management and Tourism; Management

Advance Level: Beverage Supervisor, HVAC Tech, Graphic Designer, Wastewater Plant Supervisor, Wastewater Technician

Job Targets Sought: Advertising; Construction Trades; Hospitality Management and Tourism; Marketing

Contact Person: Autumn Newstead

Employer Address: 1760 Lears Rd., Petoskey, MI 49770

Email: recruiting@odawacasino.com

Web Site: <http://www.odawacasino.com/careers/>

Employer: Perry Farm Village

Employer Profile: Perry Farm Village is a premier, non-profit club living community located in Harbor Springs, Michigan. The Village sits on the former 28-acre Perry Farm, which is within walking distance to charming downtown Harbor Springs. The property consists of 6 Terrace Level studio apartments and 34 main level one- and two-bedroom apartments. In addition, Perry Farm Village offers beautiful, spacious hillside Cottages and Duplexes.

Type of Employer: Senior Living

Entry Level: Resident Assistant, Perry Farm Village, Harbor Springs Dining Services Assistant, Perry Farm Village, Harbor Springs Cook, Perry Farm Village, Harbor Springs

Job Targets Sought: Culinary Arts; Health Care

Full-Time: Resident Assistant, Perry Farm Village, Harbor Springs Dining Services Assistant, Perry Farm Village, Harbor Springs

Job Targets Sought: Culinary Arts; Health Care

Part-Time: Cook, Perry Farm Village, Harbor Springs Resident Assistant, Perry Farm Village, Harbor Springs

Job Targets Sought: Culinary Arts; Health Care

Contact Person: Jill Tibbits

Employer Address: 4241 Village Circle, Harbor Springs, MI 49740

EMail: jtibbits@pvm.org

Web Site: <http://www.perryfarmvillage.com>

Employer: Petoskey Plastics

Employer Profile: Petoskey Plastics is an environmentally focused recycler and plastic film, bag, and resin manufacturer. Headquartered in Petoskey, Michigan, the company provides products and engineered solutions for a variety of industries including automotive, industrial, institutional, retail, construction, home improvement, and medical. Petoskey Plastics has facilities in Michigan, Indiana, Tennessee, and Texas. Learn more about the company at www.petoskeyplastics.com and current job openings at <https://petoskeyplastics.com/open-positions/>

Type of Employer: Plastic Film

Full-Time: Line Operators, Product Packers, Material Handlers

Job Targets Sought: Manufacturing Management; Manufacturing/Production Line Work

Internships: Engineering, Manufacturing Technology, Accounting, Sales

Job Targets Sought: Accounting; Business; Management; Manufacturing/Production Line Work

Part-Time: Product Packers

Job Targets Sought: Manufacturing/Production Line Work

Contact Person: Pat Gammon

Employer Address: 4226 US 31 South, Petoskey, MI 49770

EMail: pgammon@petoskeyplastics.com

Web Site: <https://petoskeyplastics.com>

Employer: Precision Edge Surgical

Employer Profile: Precision Edge is a world-renowned contract manufacturer of fine surgical components, cutting tools and accessories. As a surgical cutting tool manufacturer, we pride ourselves in our technical versatility and ability to assist our customers. We understand the fundamental requirement of superior performance from a surgical instrument and our team takes extreme pride in building quality products which provide a competitive edge for our customers. From our benchmarking activities, we find that our competition may meet customer design requirements for print specifications but show little emphasis on cutting edge quality.

Type of Employer: Manufacturing

Entry Level: Welcome to Precision Edge Surgical Products. Precision Edge is a world-renowned contract manufacturer of fine surgical components, cutting tools and accessories. As a surgical cutting tool manufacturer, we pride ourselves in our technical versatility and ability to assist our customers. We understand the fundamental requirement of superior performance from a surgical instrument and our team takes extreme pride in building quality products which provide a competitive edge for our customers. Work With Us. To make the best surgical instruments, we need the best people. We're always looking to add talent to our team. You've found yourself thinking on more than one occasion that it might be time to explore a new path; one with stability in a schedule because lord knows there are industries that are suffering right now to keep their teams working.

Job Targets Sought: Manufacturing/Production Line Work

Contact Person: Qahhar Islam

Employer Address: 1448 Lexamar Drive, Boyne City, MI 49712

Email: qahhar.islam@precisionedge.com

Web Site: <http://www.precisionedge.com>

Employer: Preston Feather Building Centers

Employer Profile: Preston Feather Building Centers is a significant supplier of building materials to professional builders with locations in Petoskey, Traverse City, Gaylord, and Harbor Springs Michigan. The company has a 108-year history and an excellent reputation in the cities we serve. Significant growth and expansion has occurred over the last three decades from a single location employing fewer than 10 people, to four-locations employing 116.

Type of Employer: Building/Construction Industry

Entry Level: We are always looking for great people to join our team at Preston Feather and have many different career opportunities. Sales - Delivery - Yard/Warehouse Management - Building Material Estimating - Kitchen and Bath Design - Coordination and Leadership. We invest in our people and focus on continuous growth.

Job Targets Sought: Business; Construction Trades; Drafting/Computer Aided Design; Management; Sales

Full-Time: All roles are full-time positions - Schedule is Monday-Friday (no weekends!) - Hours between 7:00am-5:00pm - 40 hours per week

Job Targets Sought: All

In-Person or Remote Locations: All roles are in-person

Job Targets Sought: All

Contact Person: Ally Higley

Employer Address: 900 Spring Street, Petoskey, MI 49770

EMail: ahigley@prestonfeather.com

Web Site: <http://prestonfeather.com/>

Employer: Renewit Decks & Outdoor Living

Employer Profile: With more than 18 years of construction and deck building experience, Renewit Decks & Outdoor Living is now recognized as one of the largest deck builders in the United States. We provide custom-design decks and outdoor living space to fit the tastes and lifestyles of our customers. We provide 3D design, no-obligation estimates, and top-quality materials for every project. Renewit Decks & Outdoor Living is proud to serve all Northern Michigan from Grayling to just above the Mackinac Bridge.

Type of Employer: Deck Building/Construction

Full-Time: Renewit Decks and Outdoor Living, the sixth-largest deck builder in the U.S., is constantly growing and continually seeking out the best people to join our team as a Deck Carpenter, Carpenter's Helper, Sub Crew, Salesperson, Marketing or Management. We now have 30 employees with a strong team that works together. Since we are rapidly expanding, we need more team members to join our progressive company. While some carpentry skills are desired and helpful, the most important asset we look for is attitude. A positive attitude, desire to work and learn, along with a natural concern towards keeping both customers and your teammates happy, is all you need for our team. We have trained many of our staff members and we strive to continually challenge our staff members to grow their skills. We are proud to offer: Full-Time, Year-Round Work. Competitive wages. Tools provided. 401 K matching. Insurance opportunities. Training provided. Projects provided. Advancement opportunities.

Job Targets Sought: Advertising; Business; Construction Trades; Drafting/Computer Aided Design; Marketing Advertising and Sales

Contact Person: Joe Hayes

Employer Address: 6399 US 31 South, Charlevoix, MI 49720

Web Site: <http://renewitdecks.com>

Employer: Senator Gary C. Peters

Employer Profile: Senator Gary Peters has been honored to represent the State of Michigan in the U.S. Senate since 2015. He has focused on uniting our communities by fighting for the things we all agree on -- a stronger economy, good-paying jobs, affordable health care, a secure retirement, and an opportunity for everyone to succeed.

Type of Employer: Government

Internships: The Office of Senator Gary C. Peters is currently seeking unpaid interns for the Summer 2023 class. Interns in the state offices will be responsible for drafting constituent correspondence, answering phones, performing data entry and general office duties. Michigan ties are preferred though not required. The office is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, or gender identity. We value diversity, equity and inclusion, and candidates who

have relevant lived experiences and/or are directly impacted are encouraged to apply. Interested applicants should submit a cover letter, resume and three references through the Senate's Online Application Manager (OAM). The application deadline is Monday, March 13th, 2023, at 11:59PM ET.

Job Targets Sought: All

Contact Person: Gerald Eipperle

Employer Address: 109 E. Front St., Suite 215B, Traverse City, MI 49684

Email: gerald_eipperle@peters.senate.gov

Web Site: <http://www.peters.senate.gov/>

Employer: Stafford's Hospitality

Employer Profile: For over sixty years, Stafford's has provided premier waterfront dining and historic lodging throughout northern Michigan. Guests enjoy attentive service, fine dining and elegant accommodations overlooking Lake Michigan, Little Traverse Bay, and Crooked River, in relaxed, historic settings.

Type of Employer: Hospitality

Entry Level: Hospitality and business, Tourism, Culinary-sous chefs, kitchen staff, sales management

Job Targets Sought: Business; Culinary Arts; Hospitality Management and Tourism; Sales

Internships: Internships available for summer months for business, culinary arts, hospitality management, sales and group management, rooms and hotel management.

Job Targets Sought: Business; Culinary Arts; Hospitality Management and Tourism

Contact Person: Jody Ewbank

Employer Address: 118 Lewis St, Petoskey, MI 49770

Email: jody@staffords.com

Web Site: <http://www.staffords.com>

Employer: Walmart

Employer Profile: Walmart

Type of Employer: Retail

Internships: Join us for a 10-week internship located at Walmart in Gaylord, MI. What you'll do... Develop an understanding of store operations by following company policies and procedures; supporting hourly supervisors and management across functional areas; assisting in maintaining merchandise presentation (for example, setting up and organizing product displays); receiving and stocking merchandise; completing required paperwork, logs, and documentation as required; seeking out and completing job shadowing assignments with initiative; and providing continuous improvement feedback to leadership and stakeholders.

Job Targets Sought: Business; Communications - Corporate; Database Management; Management; Retail Management; Sales

Contact Person: James Fleming

Employer Address: 1150 S Main St, Cheboygan, MI 49721

EMail: James.Fleming@walmart.com

Employer: Wineguys Restaurant Group

Employer Profile: Local restaurant group operating in downtown Petoskey since 1993. We have 3 locations: Roast & Toast, City Park Grill, & Palette Bistro.

Type of Employer: Hospitality

Full-Time and Part-Time: Manager, Server, Bartender, Host, Cook

Job Targets Sought: Hospitality Management and Tourism; Management

Internships: Restaurant Management internship. Full time position at one of our downtown locations.

Job Targets Sought: Business; Hospitality Management and Tourism; Management; Marketing; Sales

Contact Person: Joe Keedy

Employer Address: 432 E Lake Street, Petoskey, MI 49770

EMail: joe@wineguysgroup.com

Web Site: <http://wineguysgroup.com/>

Employer: YMCA of Northern MI

Employer Profile: YMCA of Northern Michigan offers programming that ranges from After School Child Care, Summer Camps, and Youth Sports within the community at local elementary schools. We currently have programs available for youth ages 3-18.

Type of Employer: Non-Profit/Childcare

Entry Level: Position Title: Camp Counselor Location: Petoskey, MI. Classification: Full Time, Non-Exempt, Seasonal. Compensation: \$16.00/hour. **POSITION SUMMARY:** The Lead Camp Counselor is responsible for providing a fun and safe environment for children to play, learn and grow. This position will be in charge of the supervision of a direct group of campers and will assist other lead counselors and the camp director as needed. The lead counselor will prepare the day-to-day activities for the camp staff and direct the assistant counselors as needed. Must be willing to work flexible hours from 6/19/2023 through 8/25/2023. Current Adult/Child CPR and First Aid Certification before 6/19/2023 (internal training provided). **WORKING CONDITIONS:** A required 30-hour training week will take place between 6/12/23 and 6/16/23.

Job Targets Sought: Education - Early Childhood

Contact Person: Hannah Steele

Employer Address: 523 W Jefferson St, Petoskey, MI 49770

EMail: hannah@gtbayymca.org

Web Site: <http://www.gtbayymca.org/ynm>
