

Bookstore Opt-Out Form – Early Refund

Student Information

Name:	ID/DOB:
Phone:	Email:

_____ **I wish to opt-out of North Central Michigan College’s standard bookstore process and receive a portion of my Federal Pell Grant to purchase books.**

_____ **I understand the refund will be processed according to the following policies:**

- The opt-out form must be returned by the add/drop date for the semester.
- If you are receiving a scholarship where books are provided, you cannot participate in the opt-out-early refund process.
- Books already provided are exempt from the opt-out refund.
- You may not receive both an opt-out refund and the ability to purchase books at the NCMC bookstore.
- The refund to be used for books and supplies will be made available the 7th day after your classes have begun.
- You must have participated in at least one Academically Related Activity to receive an opt-out refund. An academic related activity includes physically attending a class or submitting an academic assignment.
- You must have a BankMobile account to receive your Federal Pell Grant funds through the opt-out early refund process.
- If the Federal Pell Grant does not completely cover tuition/fees and housing/meal card charges (if applicable), an opt-out refund will not be available.
- The enrollment period refund amount will be limited to 1) the book component of the Cost of Attendance as determined by North Central’s Financial Aid Office; and 2) calculated by the current attending credit hours of enrollment:
 - Full-time (12+ credit hours) = \$750
 - $\frac{3}{4}$ time (9-11 hours) = \$563
 - $\frac{1}{2}$ time (6-8 hours) = \$375
 - $<\frac{1}{2}$ time (<6 hours) = \$188

Student Signature: _____ Date: _____

Return this completed form to:
 Mail: North Central Michigan College, Financial Aid Office
 1515 Howard Street,
 Petoskey, MI 49770
 FAX: 231-439-6595
 Email: kmalone@ncmich.edu