

North Central Now!

Dual Enrollment Registration Request Form

1515 Howard Street, Petoskey, MI 49770 | Phone: 231-348-6704 | www.ncmich.edu

NOTE: You must be an accepted student to NCMC before a form can be submitted for enrollment.

Please print legibly. All information must be provided to process information.

Please scan and email the form to admissions@ncmich.edu

High School: _____

High School Graduation Year: _____

Are you enrolled in the Early College Program? Yes No **Last 4 of SSN:** XXX - XX - _____

Name: _____ **Date of Birth:** _____ / _____ / _____
Last _____ First _____ Middle Initial _____

Address: _____
Street _____ City _____ Zip Code _____ County _____

Personal Email: _____ **Phone:** _____

Mark One: (valid for only one semester) Fall 202_____ Winter 202_____ Summer 202_____

I certify that the above named student is currently in the (circle one) 9 10 11 12 13 grade and that the student will be receiving financial support as indicated in the box above. The above named student is endorsed for the course(s) and semester indicated.

Course Code (w/section) (e.g. PSY 161 OL A)	Course Title	Credit Hrs.	Paid by School District (circle one)
			Y N
			Y N
			Y N
			Y N
			Y N

Principal's signature: _____

Date: _____

Parent and Student Certification: Important Information

1. Financial Responsibility: when you sign off on this form you agree to assume full responsibility for accuracy of information and that you have read and understood NCMC policies.
2. You may be responsible for partial or full payment, depending on your high school's policy. If moving, consult with the high school signing this form and your new high school. NCMC will bill you for the amounts due.
3. Federal Financial aid is not available for Dual/Concurrent Enrollment students. However, if you fail or do not complete a college course, including withdrawing, it may affect your future eligibility for financial aid at North Central.
4. Withdrawals: Before you withdraw from a course, speak with your high school counselor. Courses must be officially dropped by submitting a CHANGE OF SCHEDULE FORM scanned and emailed by High School Counselor to NCMC at admissions@ncmich.edu. You may owe money if you withdraw after the 100% refund period.
5. NCMC does not conduct criminal background checks for admission, except in some selective admission programs.
6. We understand that these courses will be on the student's official college transcripts.

I hereby submit my request for registration, agree to the NCMC policies and procedures and grant permission to NCMC to release information concerning my academic progress and grades to the high school of record. Granting of credit toward high school requirements rests entirely with your high school. Address questions to your high school counselor or principal. Granting of college transfer credit rests with the transfer institution.

Student's signature: _____

Date: _____

Parent's signature: _____

Date: _____