

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES - SPECIAL MEETING (RETREAT)
Stafford Perry Hotel – Resort Room
Tuesday, June 24, 2025 (12:00 - 3:00 P.M.)

1. **CALL TO ORDER**

Chairman Rasmussen called the meeting to order at 12:21 p.m.

2. **ATTENDANCE ROLL CALL**

PRESENT: Trustees Keiswetter, Kromm, Pretty, Rasmussen, Shirilla, and Wozniak

ABSENT: Trustee Etienne

ALSO PRESENT: President Finley, John Fought, and Chelsea Platte

3. **APPROVAL OF AGENDA**

It was moved by Trustee Shirilla and supported by Trustee Pretty that the agenda be approved with one modification: the addition of item 5. zz. Personnel

AYES: Trustees Keiswetter, Kromm, Pretty, Rasmussen, Shirilla, and Wozniak

NAYS: None

ABSENT: Trustee Etienne

4. **STATEMENT OF PURPOSE OF MEETING**

Strategic Planning

5. **TRANSACTION OF BUSINESS IN ACCORD WITH STATED PURPOSE:**

zz. Personnel Update

President Finley updated the Board with staffing updates and departures. He also spoke to Tom Zeidel's unexpected absence due to a medical issue. The team is currently working to formulate a plan of action for who will be taking over his various responsibilities in the interim period.

a. Enrollment Update

An enrollment summary was reviewed for the 8-week summer semester. There was a nearly 10% increase in head count over last year. Fall enrollment looks strong as well and is currently up over 11% FTE from this time last year.

b. Campus Initiatives

i. Trust & Leadership Workshops

President Finley spoke to the recent work with Libby Wagner, whose work is wrapping up at the college. The trustees will be speaking with Libby via zoom for a final wrap-up.

ii. Reorganization – VP of Enrollment Management/Dean of Student Success

President Finley spoke to two versions of the organizational chart and the positions outlined. The second more recent option includes a VP for Strategy and Special Projects. This role is responsible for special projects such as the voted

millage renewal, inviting Charlevoix County to join the College district, and other very important projects.

iii. CATEE Project/STEP Center

President Finley shared a weekly communication from Clark Construction. He noted the work on HESC Phase II Nursing Expansion is on hold pending HVAC/Hydronic demolition and replacement design. This is a roughly 6-week delay and an additional cost of approximately \$400K. This puts the opening date at Sept 30.

The STEP Center, which was our top-ranked Capital Outlay proposal, is still under consideration by legislators, but is not yet a done deal.

iv. Dental Hygiene.

President Finley noted we are working to pick up where Tom Zeidel left off to move forward with the Dental Hygiene program. An application has been made for a \$2M Federal earmark to assist with the build-out. It is supported by U.S. Senators Peters and Slotkin, as well as Congressman Bergman.

Chelsea Platte left the meeting at 1:45 pm.

v. Child Care Initiative (CCAMPIS)

The opening of the facility is pending a fire inspection. There are 8 toddlers currently planning to enroll.

We are just completing the first year of the CCAMPIS grant. With rumors that funding will be lost under current political happenings, we are crafting multiple options for what this initiative might look like moving forward. The delayed opening has affected the budget, as there is no current revenue from enrollments until the facility opens.

vi. Disaster Response Debrief

President Finley shared the minutes from the Disaster Response Debrief meeting that was held May 20, 2025 following the 2025 ice storm. He will be meeting with Matt Blythe later this week to discuss the college's role in the community moving forward, and prioritizing opportunities for improvement.

vii. Voted Millage – November 2026

President Finley shared a document from VP Laenen that outlines the phases of our campaign for the upcoming voted millage planned for November 2026. Campaign law does affect our voted millage request. The voted millage is for a period of 10 years.

viii. New Residence Hall

This initiative continues to remain on our radar, but it is not an immediate priority at this time. The shrinking young demographic in our area emphasizes the need to think strategically and 'cast the net wider' to build future classes of students. We will need 'beds for their heads' if we want to grow enrollment numbers.

ix. Ring Road, Connector (between academic buildings)

These initiatives continue to remain on our radar for the long term. This \$3M+ initiative was halted during the CATEE project due to cost, however it does remain on our radar.

x. Invitation for Charlevoix County to join College District

This initiative also remains on our radar.

6. PUBLIC COMMENT

None

7. OLD BUSINESS

- a. Personnel Evaluation. *Closed session to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. MCL 15.268.1(a)*

President Finley requested that the Board move into closed session to consider his Personnel Evaluation and Goals Point Grid. Chairman Rasmussen motioned and Trustee Kromm supported to go into a closed session per President Finley's request.

AYES: Trustees Keiswetter, Kromm, Pretty, Rasmussen, Shirilla and Wozniak.

NAYS: None

ABSENT: Trustee Etienne

The trustees met in closed session at 2:23 p.m.

The trustees returned to open session at 2:54 p.m.

ATTENDANCE ROLL CALL TAKEN

AYES: Trustees Keiswetter, Kromm, Pretty, Rasmussen, Shirilla and Wozniak.

NAYS: None

ABSENT: Trustee Etienne

b. Conflict of Interest Statement

President Finley reviewed where we stand in regards to the Conflict of Interest Disclosure Form. The document has been reviewed by legal counsel. Fonts will be made consistent and additional blank lines for potential conflicts will be added.

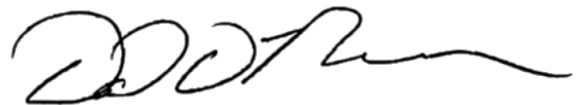
8. ADJOURNMENT

There being no further business, Trustee Shirilla motioned and Trustee Wozniak supported that the meeting be adjourned at 3:03 p.m.

AYES: Trustees Keiswetter, Kromm, Pretty, Rasmussen, Shirilla and Wozniak.

NAYS: None

ABSENT: Trustee Etienne



/S/ Daniel D. Rasmussen, Chairman



/S/ Melissa Keiswetter, Secretary