

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE BOARD OF TRUSTEES
REGULAR MEETING – Borra Learning Center Room 122
Tuesday, December 9, 2025 (4:00 p.m.)

1. CALL TO ORDER

Chairman Rasmussen called the meeting to order at 4:00 p.m.

2. ATTENDANCE ROLL CALL TAKEN:

PRESENT: Trustees Etienne, Kromm, Pretty, Rasmussen, Shirilla (via phone), and Wozniak

ABSENT: Trustee Keiswetter

3. APPROVAL OF AGENDA

It was moved by Trustee Etienne and supported by Trustee Pretty that the agenda be approved as written.

AYES: Trustees Etienne, Kromm, Pretty, Rasmussen, Shirilla (via phone), and Wozniak

NAYS: None

ABSENT: Trustee Keiswetter

4. APPROVAL OF MINUTES

It was moved by Trustee Kromm and supported by Trustee Wozniak that the minutes of the October 28, 2025, Regular Meeting, be approved as written.

AYES: Trustees Etienne, Kromm, Pretty, Rasmussen, Shirilla (via phone), and Wozniak

NAYS: None

ABSENT: Trustee Keiswetter

It was moved by Trustee Pretty and supported by Trustee Etienne that the minutes of the November 18, 2025, Special Meeting (Board Retreat), be approved as written.

AYES: Trustees Etienne, Kromm, Pretty, Rasmussen, Shirilla (via phone), and Wozniak

NAYS: None

ABSENT: Trustee Keiswetter

5. STUDENT SUCCESS

Ashley Antonishen, Athletics Director, introduced two men's basketball players:

- Gavin Goetz is a freshman from Cadillac, pursuing his associate's degree in business and marketing. He plays small forward on the basketball team and aspires to transfer and play basketball at a four-year institution.
- Rylan Matelski is a second-year freshman from Gaylord, pursuing his associate's degree in general studies. He plays small forward on the basketball team and aspires to become a business owner in property management and coach basketball.

Both players noted they are having great fun this season. Their next games are this weekend in Escanaba where they will play Milwaukee Tech and Glen Oaks CC. The next home game is on January 10th.

6. COMMUNICATIONS

President Finley shared the following communications:

a. NCMC named top 200 U.S. Community College, Eligible for the 2027 Aspen Prize

On November 4, 2025, Nida Tazeen with the Petoskey News Review, reported on NCMC being named to the top 200 Community Colleges in the U.S. This naming enables us to compete for the \$1 million Aspen Prize for Community College Excellence.

The Aspen Institute's prize is the nation's premier recognition of high achievement and performance among two-year colleges. The top 200 colleges were selected based on student outcomes data, including retention, completion, transfer and bachelor's attainment rates.

Today is the deadline and our team, led by Associate Vice President of Institutional Effectiveness, Erin Sonneveldt, has done a tremendous job putting together a top-notch application. Thank you to Erin, and all those who have contributed.

b. CCAMPIS – Two-generation approach to Student Success

The Association of Community College Trustees (ACCT) NOW publication featured an article on November 10, 2025 that highlights the Child Care Access Means Parents in Schools (CCAMPIS) initiative here at North Central.

NCMC first received its four-year CCAMPIS competitive grant in 2023. The college uses the \$490,569 annual grant to provide all 200 parenting students with intensive advising, a supporting community of parenting students, and help finding child care that meets their class and work schedules.

The CCAMPIS initiative, led by ECE Program Coordinator and Faculty member Jen Wixson, and Advisor and Activity Coordinator, Kristin Jardine, has already shown strong results, with participants having significantly higher persistence, course completion, and GPA than the overall student body.

You can read the full press article here: <https://perspectives.acct.org/stories/child-care-access-means-parents-in-schools-ccampis-at-community-colleges-a-two-generation-approach-to-student-success-north-central-michigan-college>

c. Volleyball Season Ends, earns All-Conference honors.

North Central's Women's Volleyball team was highlighted multiple times in the month of November in the Petoskey News Review.

The Michigan Community College Athletic Association (MCCAA) released the 2025 Volleyball All-Conference Awards and six members of the Timberwolves team were honored. The team finished 6-6 in the MCCAA Northern Conference and earned 3rd place.

Chloe Winchell & Taylor Hafeman were both awarded 1st Team All-Northern Conference, Laken LeBaron was awarded 2nd Team All-Northern Conference, and earning Honorable Mention were Annie Grew, Gracie Jones, & Ceara LeBlanc.

You can view the full press release here: https://www.ncmctimberwolves.com/sports/wvball/2025-26/releases/all_conference

d. Women's Basketball – LeBlanc steps up in OT

On November 14, 2025, Drew Kochanny with the Petoskey News Review reported on the start of basketball season.

A [few] weeks ago, Ceara LeBlanc was in the midst of closing up her final volleyball season with the Timberwolves in the postseason. When that season ended in Grand Rapids, she, along with a pair of volleyball teammates, hit the road to Ohio, catching the women's basketball team in action at the start of its 2025-26 season.

A day later, LeBlanc and the other two volleyball turned hoopers, Ally Sutton and Gracie Jones, were on the NCMC court in Petoskey Plastics Arena welcoming Oakland Community College for what was just their fifth time on a basketball court this season. And, each helped contribute to the Timberwolves' first win in a 95-92 overtime victory.

In overtime, nobody played bigger than LeBlanc, who nailed a 3-pointer early, then went 3 for 4 at the free throw line in the final seconds, nailing a 2 for 2 trip to ice the game with 16 seconds left.

You can view the full article here: <https://www.petoskeynews.com/story/sports/2025/11/14/ncmc-womens-basketball-earns-first-win-with-volleyball-trios-return/87144366007/>

7. SCHEDULED PUBLIC COMMENT

None

8. FINANCIAL REPORT

Dr. Tom Zeidel, Vice President for Finance & Facilities, was asked by Trustee Rasmussen to provide a financial report for October 2025. Tom certified that the financials as of September 2025 are within the adopted tentative budget for 2025-26.

It was moved by Trustee Rasmussen and supported by Trustee Etienne that the financial report and statement of bills be accepted as submitted.

AYES: Trustees Etienne, Kromm, Pretty, Rasmussen, Shirilla (via phone), and Wozniak

NAYS: None

ABSENT: Trustee Keiswetter

9. PRESIDENT'S REPORTS

a. Campus Safety Training Stepped Up

I'm happy to share that Steven Keck, North Central's Emergency Planning & Security Officer, in cooperation with our Campus Security Committee and local authorities, has been making great progress to ensure safety on campus. A Campus Incident Management Team (IMT) has been identified as part of the National Incident Management System (NIMS) and the Incident Command System (ICS), which are the national strategy/framework to oversee the management of incident responses. Steven has been holding Active Shooter Mitigation Trainings here on campus, and at our Gaylord location. Office and classroom spaces have been evaluated to have additional safety measures implemented. Fire emergency drills have been held and continue to be held on campus to

identify response strategies and mitigate any real-world scenarios. Thank you to Steven and all who have been involved in keeping our campus as safe as possible.

b. Food Drive share out and thanks

This year, together, we collected an incredible 455 pounds of donated items, a remarkable show of generosity that will make a meaningful difference for students who need a little extra support.

In addition to the success of the Food Drive, our Thanksgiving Meal Program achieved record participation this year. The North Central crew packaged 74 meal orders, each including full Thanksgiving fixings and a \$20 Meijer gift card for an entrée of choice. In total, that's over a ton of food packed and ready to support our students this holiday season!

Shout out to Gordon Foods for their partnership in providing boxes to pack the orders. And a very special thanks go to the staff who helped with packing these meals. Your hard work and dedication is truly appreciated.

c. CNC Open House at IAI

On Tuesday, December 2nd, North Central hosted a CNC Manufacturing Open House and Lunch at the Industrial Arts Institute in Onaway. This was a wonderful opportunity for our CNC students to share their projects and connect with area employees and supporters of this coursework

d. LPN Pinning in Athletic Center – December 11

We will be holding an LPN Pinning Ceremony this Thursday, December 11 at 6 p.m. in the Athletic Center. We invite you to join us in celebrating these fifteen students and their achievements.

e. NCMC Holiday Party at Perry Hotel – December 12

North Central's annual Holiday Party will be held on Friday, December 12th from 6-8 pm at Stafford's Perry Hotel. We look forward to celebrating the season, and another successful semester as a team.

10. COMMITTEE REPORTS

a. Finance & Facilities Committee

Trustee Pretty shared that the Finance & Facilities Committee met on Tuesday, November 18. In addition to reviewing October financials, they reviewed progress on the CATEE Project, discussed dental hygiene clinic options and the posting of Grants Manager and Grants Accounting positions. There are no motions at this time.

b. Curriculum Committee

Trustee Wozniak shared that the Curriculum Committee met on Monday, December 1, 2025. At that time, the 52-page Dental Hygiene Program Proposal was reviewed with VP for Academic and Student Affairs, Stephen Strom, Dean of Nursing, Health Sciences and Public Safety Programs, Brent LaFaive, and Dental Hygiene Program Director, Rico Breznau. This Curriculum has been reviewed and recommended to President Finley by the Curriculum Review Development and Academic Policies (CR/DAP) Committee. He in turn recommends it to the full Board for approval.

Trustee Wozniak moved and Trustee Pretty supported the establishment of the new Associate of Applied Science (AAS) in Dental Hygiene program as provided in the program proposal.

AYES: Trustees Etienne, Kromm, Pretty, Rasmussen, Shirilla (via phone), and Wozniak

NAYS: None

ABSENT: Trustee Keiswetter

11. OLD BUSINESS

None.

12. NEW BUSINESS

None.

13. UNSCHEDULED PUBLIC COMMENT.

None

14. ADJOURNMENT.

There being no further business, Trustee Etienne motioned, and Trustees Wozniak and Pretty supported the meeting be adjourned at 4:19 p.m.

AYES: Trustees Etienne, Kromm, Pretty, Rasmussen, Shirilla (via phone), and Wozniak

NAYS: None

ABSENT: Trustee Keiswetter

A handwritten signature in blue ink, appearing to read "DDR", with a long horizontal flourish extending to the right.

/S/ Daniel D. Rasmussen, Chairman

A handwritten signature in black ink, reading "Melissa Keiswetter" in a cursive script.

/S/ Melissa Keiswetter, Secretary