

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE BOARD OF TRUSTEES
REGULAR MEETING – Borra Learning Center Room 122
Tuesday, July 23, 2024 (4:00 p.m.)

1. CALL TO ORDER

Chairman Rasmussen called the meeting to order at 4:00 p.m.

2. ATTENDANCE

ROLL CALL VOTE TAKEN:

PRESENT: Trustees Etienne, Fought, Keiswetter, Kring, Pretty, and Rasmussen

ABSENT: Trustee Shirilla

3. APPROVAL OF AGENDA

It was moved by Trustee Fought and supported by Trustee Pretty that the agenda be approved as written.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Pretty, and Rasmussen

NAYS: None

ABSENT: Trustee Shirilla

4. APPROVAL OF MINUTES

It was moved by Trustee Kring and supported by Trustee Fought that the minutes of the June 25, 2024, Regular Meeting be approved as written.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Pretty, and Rasmussen

NAYS: None

ABSENT: Trustee Shirilla

It was moved by Trustee Fought and supported by Trustee Etienne that the minutes of the June 25, 2024, Special Meeting be approved as written.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Pretty, and Rasmussen

NAYS: None

ABSENT: Trustee Shirilla

It was moved by Trustee Pretty and supported by Trustee Kring that the minutes of the June 25, 2024, Special Meeting Closed Session be approved as written.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Pretty, and Rasmussen

NAYS: None

ABSENT: Trustee Shirilla

5. COMMUNICATIONS

President Finley shared the following communications:

- a. Passing of Dennis Duggan

President Finley shared that retired faculty member Dennis Duggan passed away on July 2, 2024. Dennis was dedicated to service and country, serving in the Vietnam war.

Dennis started his career at North Central, first as an adjunct faculty member, serving as coordinator for the Criminal Justice program as well as teaching government. After earning his master's degree, he continued here at the college as a full-time faculty member teaching government and history courses. He also served as the advisor for NCMC's Student Veterans Association, helping veteran students adjust to a college environment.

Our thoughts go out to Dennis's family, and the many friends and colleagues he had here at North Central. More information may be found here:

<https://www.petoskeynews.com/obituaries/ppet0873997>

b. NCMC Placed 3rd in MCCA Academic School of the Year Honors

On June 17, 2004, the Michigan Community College Athletics Association (MCCA) announced the 2023-24 MCCA Academic School of the Year Honors. NCMC secured third place out of 24 teams! Big congrats to our student athletes! We thank Ashley Antonishen and our athletics department, and the many faculty and staff who have helped these students along the way!

President Finley invited Ashley Antonishen to share some more exciting news. Ashley shared that the National Junior College Athletic Association (NJCAA) honored student-athletes from across the country for their exemplary academic achievements for the 2023-2024 season. Being honored from NCMC are four teams which earned a team grade point average of 3.0 or higher: Women's Cross-Country, Women's Volleyball, Women's Basketball, and Men's Cross Country.

NCMC had one student-athlete named to the NJCAA All-Academic First Team this year: Analiese Fredin (McBain, MI/Volleyball). Analiese earned a 4.0 GPA for the 2023-2024 season. Six Timberwolves were named to the All-Academic Second Team for earning a grade point average between 3.99 and 3.80, and nine Timberwolves were named to the All-American Third Team for earning a grade point average between 3.79 and 3.60.

The full article with list of names can be viewed here:

https://www.ncmctimberwolves.com/general/2023-24/releases/njcaa_all_academic

6. SCHEDULED PUBLIC COMMENT

Association of Faculty & Professional Staff (AFPS) – Chet Jessick, President of AFPS, shared the good news that last Tuesday's meeting concluded the AFPS negotiations. They have just today completed the process of reconciliation. Next, the Michigan Education Association (MEA) office will compile the document into its final form before being reviewed by the college and ratified by the Faculty and accepted by the board of trustees.

Chet thanked Trustee Kieswetter for her kind note regarding the evaluation section of the contract and shared an overview of the timeline of work that had been done. He also thanked the Administration's team members involved in this round of negotiations and noted there may be a better process to approach negotiations in the future.

7. FINANCIAL REPORT

Dr. Tom Zeidel, Vice President for Finance & Facilities was asked by Trustee Fought to provide a financial report for June 2024. Tom certified that the financials as of June 2024 are within the adopted tentative budget for 2023-24 and noted that reports were prior to audit close.

It was moved by Trustee Fought and supported by Trustee Pretty that the financial report and statement of bills be accepted as submitted.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Pretty, and Rasmussen

NAYS: None

ABSENT: Trustee Shirilla

8. PRESIDENT'S REPORTS

President Finley shared the following:

a. MOUs renewed with Petoskey, Boyne City, and Gaylord Public Schools

President Finley was happy to report that Director of Admission Corey Lansing, and Dual Enrollment Coordinator Cassidy Leirstein and he recently met with the Superintendents of Public Schools of Petoskey, Boyne City Public Schools, and Gaylord Community Schools. They renewed the Early College Memorandum of Understanding with each district. Huge thanks go out to Corey and Cassidy for their efforts in keeping strong partnerships with our surrounding schools and their students, as well as to VP of Student Affairs, Renee DeYoung, and Registrar, Joe Balinski, who work closely with these students.

b. Naming of the Timberwolf Mascot

On Thursday, July 18th, our Marketing Department shared the following information about our Timberwolf Naming Initiative. In April 2021, our Board of Trustees unanimously adopted the Timberwolf as our college mascot. However, our Timberwolf needs a name! We recently invited the college community to participate in naming our Timberwolf by submitting suggestions via an online survey, which was open from June 17—24.

We received an enthusiastic response: 582 name suggestions! The Marketing and Athletic departments reviewed the submissions and selected eight finalists. Voting for your favorite name took place, concluding on July 15. The results were incredibly close, and we now have three finalists. To make the final decision, we will rely on our students to decide, opening student voting on North Central Day, August 29.

There will be several additional opportunities for students to provide feedback in the coming months, culminating in a name reveal to be announced in September.

9. COMMITTEE REPORTS

a. Finance & Facilities Committee

Trustee Fought shared that the Finance & Facilities Committee met last Tuesday. They reviewed June financial statements, which were prior to audit close. They also discussed and received updates on the CATEE Project renovations and were able to tour the progress being made in the new Nursing Corridor.

b. Personnel Committee

Trustee Etienne shared that this month the Personnel Committee was made aware of three new hires, all of which are replacement hires, and as such do not require board approval:

1) Full-time Instructor of History, Blake Morley. We will introduce Professor Morley at the August board meeting when he and his supervisors are present.

2) Annual Giving & Alumni Coordinator, Liv Rollinger.

Chelsea Platte, VP for Advancement/Executive Director of Foundation introduced Liv.

Chelsea noted that Liv has a BA in Environmental Studies from U of M. She completed the Leadership Little Traverse program this year and was instrumental in motivating the group to choose the college's Childcare Initiative as their Community Engagement project.

Liv expressed her excitement to join the team at NCMC and noted she has been able to engage with some students in the Environmental Sciences program, and she is happy to be able to share these stories moving forward. The board and all present welcomed Liv.

3) Sports Information Director, Lauren Seymour

Athletic Director, Ashley Antonishen, introduced Lauren. Ashley outlined the many responsibilities of the Sports Information Director (SID). She noted that Lauren is a recent graduate of GVSU. She is also a professional photographer and already had a presence on campus taking photographs for events here at the college. Lauren's work ethic, hustle, and attention to detail will be a great addition to the college.

Lauren noted she is happy to be here and loves working in higher education. The board and all present welcomed Lauren.

10. OLD BUSINESS

None.

11. NEW BUSINESS

a. MCCA Board of Directors Certification

Each year, MCCA's Bylaw's require Certification of Appointments to the MCCA Board of Directors. This document indicates and certifies the names of the President Director, Trustee Director, and Alternate Trustee Director from each member college.

Trustee Etienne motioned that the Board certify the appointments to MCCA's Board of Directors for the 2024-25 year; David Finley as President Director, Melissa Keiswetter as Trustee Director, and Keith Pretty as the Alternate Trustee Director. Trustee Kring supported.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Pretty, and Rasmussen

NAYS: None

ABSENT: Trustee Shirilla

b. IT Department Report

Director of IT, Alex Freds reported on his department. He noted that the world of technology is ever changing. Technology has become a commodity in most people's lives, and he commended the college for recognizing the necessity of investing in technology and supporting its growth.

Over the past few years, IT has been working hard to bolster and improve the IT posture on campus. They have implemented many necessary upgrades and have completed several projects. Alex highlighted a few across campus: new standardized classroom technology; new network switching infrastructure; new wireless internet infrastructure. They have also moved many of our systems to the cloud, including our student information system.

This summer they are currently working on upgrading the server infrastructure; wrapping up our phone system migration; redesigning and implementing a new multi-redundant back up system; focusing on cyber security posture; and working with Clark Construction to get the new nursing sim center ready for classes

Change is difficult and IT is all about change, so Alex gives credit to all who have flexed and adapted with us through this ongoing journey. Over the past couple of years, IT has refined our focused efforts on a few key principles: Responsiveness, Efficiency, and Security

Alex noted their department consists of five instrumental full-time individuals: Kim Burns, Travis Babcock, Matt Raab, Scott Lumley, and himself. He spoke to each team member's area of expertise, and how this diverse group has elevated the standard for IT, not only within the college, but to other community colleges across Michigan.

12. UNSCHEDULED PUBLIC COMMENT.

None.

13. ADJOURNMENT.

There being no further business, Trustee Fought motioned and Trustee Etienne supported that the meeting be adjourned at 4:31 p.m.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Pretty, and Rasmussen

NAYS: None

ABSENT: Trustee Shirilla



/S/ Daniel D. Rasmussen, Chairman



/S/ Melissa Keiswetter, Secretary