

MINUTES
NORTH CENTRAL MICHIGAN COLLEGE BOARD OF TRUSTEES
REGULAR MEETING – Library Conference Rooms 1 & 2
Tuesday, August 27, 2024 (4:00 p.m.)

1. CALL TO ORDER

Chairman Rasmussen called the meeting to order at 4:00 p.m.

2. ATTENDANCE ROLL CALL TAKEN:

PRESENT: Trustees Etienne, Fought, Keiswetter, Pretty, Rasmussen, and Shirilla

ABSENT: None

3. APPROVAL OF AGENDA

It was moved by Trustee Etienne and supported by Trustee Pretty that the agenda be approved with the following modifications:

12. New Business.

a. Foundation Report

b. Appointment of Board Member

c. President Finley Contract Renewal

AYES: Trustees Etienne, Fought, Keiswetter, Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: None

4. APPROVAL OF MINUTES

It was moved by Trustee Fought and supported by Trustee Keiswetter that the minutes of the following Meetings be approved as written:

a. July 23, 2024, Regular Meeting

b. August 13, 2024, Special Meeting

c. August 13, 2024, Special Meeting Closed Session

d. August 20, 2024, Special Meeting

AYES: Trustees Etienne, Fought, Keiswetter, Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: None

5. COMMUNICATIONS

President Finley shared the following communications:

a. NCMC Alumna Randel Richner receives MCCA Outstanding Alumnus Award

On Wednesday, August 7, a NCMC press release shared that Randel Richner, a 1978 alumna and dedicated professional with a 30-year career at the nexus of healthcare, policy, and patient advocacy, was honored with the 2024 Outstanding Alumnus Award by the Michigan Community College Association (MCCA) on August 1. The honor was presented during MCCA's summer conference at the Mission Point Resort on Mackinac Island.

More information may be found here:

<https://www.ncmich.edu/community-events/news-and-press-releases/richner-wins-mcca-award.html>

b. NCMC Student named 2024 Coca-Cola Leaders of Promise Scholar

Harbor Light News, the week of August 21-27th, published an article titled “North Central Michigan College student named 2024 Coca-Cola Leaders of Promise Scholar”. The article showcased NCMC student Maria Crawford of Harbor Springs as one of just 210 students nationwide to be named a 2024 Coca-Cola Leaders of Promise Scholar. She will receive a \$1,000 scholarship.

The full press release may be found here:

<https://www.ncmich.edu/community-events/news-and-press-releases/2024-coca-cola-scholar.html>

c. Passing of former NCMC Faculty, Bill Wilde

William “Bill” J. Wilde, age 93, of Wisconsin Dells, passed away at home on Sunday, August 4, 2024. He taught Chemistry at Harbor Springs High School in Michigan before becoming a Chemistry Professor at North Central Michigan College, and later a professor in the College of St. Francis in Joliet, IL, where he also taught Astronomy. We recognize Professor Wilde and thank him for his service.

More information may be found here:

<https://www.petoskeynews.com/obituaries/ppet0903570>

6. SCHEDULED PUBLIC COMMENT

Association of Faculty & Professional Staff (AFPS) – Chet Jessick, President of AFPS, shared greetings from the faculty, and noted that the faculty is highly energized for the beginning of the semester which kicked off this week. He spoke to the success of the Real Talk cohorts that have been meeting and recruiting is underway for the fifth cohort group. He thanked the college for their support of the Real Talk initiative, and encouraged them to continue that support.

7. FINANCIAL REPORT

Dr. Tom Zeidel, Vice President for Finance & Facilities was asked by Trustee Fought to provide a financial report for July 2024. Tom certified that the financials as of July 2024 are within the adopted tentative budget for 2024-25 and noted that this is the first month of the fiscal year.

It was moved by Trustee Fought and supported by Trustee Pretty that the financial report and statement of bills be accepted as submitted.

AYES: Trustees Etienne, Fought, Keiswetter, Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: None

8. PRESIDENT’S REPORTS

President Finley shared the following:

a. Summer Learning Academy Summary

Dean of Corporate and Community Education (CCE), Christy Lyons, provided the following report as NCMC's first Summer Learning Academy wrapped up last week. She reported it was an overwhelming success!

A total of 240 children attended with a total of 383 registrations. Many children attended multiple weeks! 279 of those registrations were 3rd-5th graders and 104 were 6th-8th graders. 64 scholarships were applied for and given. 61 of those from our Lifelong Learners through the Foundation, and 3 covered by CCE.

32 classes were offered on 16 topics. 12 of the instructors were NCMC faculty or staff and 4 were from outside of NCMC, 2 of which are Lifelong Learning instructors.

Kudos to Christy and her staff who took time out of their workdays to make this a very personal experience for the students and parents.

b. Welcome Back Week Kickoff Events (August 26-30)

- Tip of the Mitt Scholars Reception held August 21
- Presidential Scholars Reception held August 22
- Welcome Back Week All Campus meeting held August 26
- North Central Day will be held Thursday, August 29
- Residence Hall Move-In will be August 29-31
- Volleyball – Timberwolf Quad held August 29-30
- Cross Country First Meet on August 30

c. CCAMPIS Grant Renewal

President Finley was pleased to share that Jen Wixson, our Early Childhood Education Coordinator and champion of the Child Care Initiative has received notice of continued CCAMPIS funding for 2025-26. The funding amount is the same as last year: \$490,569. She plans to continue using this funding to support childcare programming, provide financial support for more student parents, and expand our childcare facilities on campus. Thanks again to Jen and her outstanding team for making great strides to benefit families in our community!

9. COMMITTEE REPORTS

a. Finance & Facilities Committee

Trustee Fought shared that the Finance & Facilities Committee met last Tuesday. They reviewed July financial statements and learned that the audit for 2023-24 is in progress. They also reviewed the CATEE Project and a few other items.

b. Bylaws & Policy Committee

Trustee Pretty noted that the Bylaws & Policy Committee reviewed proposed changes to Policy 309 – Withdrawal Policy. VP of Student Affairs, Renee DeYoung has requested the changes shown in the document provided. These changes are a matter of housekeeping to keep our policies current.

Trustee Pretty motioned and Trustee Shirilla supported that the revisions to Policy 309 – Withdrawal Policy be accepted as written. These changes will go into effect today, August 27, 2024.

AYES: Trustees Etienne, Fought, Keiswetter, Pretty, Rasmussen, and Shirilla
NAYS: None
ABSENT: None

c. Personnel Committee

Trustee Shirilla shared that the Personnel Committee met on August 15. They discussed the new Faculty Contract, the resolution for the Diversity, Equity and Inclusivity and the goals set for President Finley. They were also notified of a recommendation to hire for the position of Public Safety Programs Director.

With the departure of our previous Dean of Career and Technical Education and subsequent academic reorganization to best serve our institution moving forward, a new budget neutral position has been created. This individual will oversee Criminal Justice (CJ), EMS/Paramedic, and Fire Science, and report to the Dean of Nursing and Health Sciences.

Trustee Shirilla asked VP Strom to provide an overview of the recommendation. VP of Academic Affairs, Dr. Strom, shared that a search advisory committee consisting of Dean of Nursing & Health Sciences Brent LaFaive, CCE Dean Christy Lyons, Holly Owen, Brian Drayton, Jason Grainger, and Betsy Oberg reviewed eight applications for the Public Safety Director position. Three candidates were interviewed virtually and two of these were brought in for on-campus interviews. It is my pleasure to recommend Scott Barrett, whom the committee selected for this position.

Scott holds an associate's degree in Criminal Justice from Northwestern Michigan College and bachelor's degree in Management & Organizational Development from Spring Arbor University. He is also a graduate of the Michigan Chiefs of Police Training for New Chiefs. Scott has served as the Chief of Police for Central Lake since March 2008. He has also served in a number of other law enforcement positions prior to his current position. Finally, Scott has completed previous training in EMT/First Responder and Firefighting. Members of the search advisory committee noted Scott's long and accomplished career in criminal justice with many local contacts and resources as beneficial to this position and the potential growth, particularly in the Criminal Justice and EMT/Paramedic programs. He is very disciplined, and his references show he is a very good, innovative leader.

Trustee Shirilla motioned, and Trustee Etienne supported that the Board hire Scott Barrett as the Public Safety Programs Director, scheduled to start in mid- to late September 2024.

AYES: Trustees Etienne, Fought, Keiswetter, Pretty, Rasmussen, and Shirilla
NAYS: None
ABSENT: None

10. STUDENT SUCCESS

Nicki Morris was invited to report on the Campus Cupboard. Nicki shared that the Campus Cupboard began in 2019. Since then, they have filled 689 orders, providing just under 21,000 meals for students and their families. Just this year 126 orders have been filled, showing an increase in need. Some of the great things done every year are: provide Thanksgiving meals, provide snack boxes around campus, feminine products in women's restrooms across campus, and most recently began Campus Cupboard direct to provide an online platform to order groceries.

Nicki gave kudos to all of the support team that helps to keep these supplies stocked and thanked everyone who has ever donated to the Campus Cupboard.

11. OLD BUSINESS

None.

12. NEW BUSINESS

a. Foundation Report

VP of Advancement and NCMC Foundation Executive Director, Chelsea Platte, shared an update for the Foundation for the past fiscal year. Their fundraising goal of \$1M was just met, and the department is now fully staffed. VP Platte shared the breakdown of which areas that \$1M supported. New scholarships created this past year were discussed, as well as funding priorities for this coming year. She thanked the Trustees, and the campus community for all the support they have provided to the Foundation, and ultimately, our students.

b. Appointment of Board Member

Chairman Rasmussen noted that, as many of you are aware, Trustee Dave Kring tendered his retirement from the Board of Trustees effective July 31, creating a vacancy.

Pursuant to the Community College Act of 1966, Act 331, Section 389.158, the remaining members of the Board, by majority vote, shall fill the vacancy immediately. This person so appointed shall hold office until the next regular community college election held for the election of members to the board of trustees.

Chairman Rasmussen motioned and Trustee Fought supported to appoint Jason Kromm to fill the vacancy on the Board.

Jason Kromm, owner of Bear River Electric, holds a Bachelor of Science in Engineering from the University of Michigan. For 30 years, he and his wife Maggie have called Petoskey home, where they raised two children who attended Petoskey High School and North Central Michigan College. Jason has also been actively involved in the community, coaching youth sports, participating in scouting, and mentoring robotics teams.

AYES: Trustees Etienne, Fought, Keiswetter, Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: None

Chairman Rasmussen also noted that for the record and for future reference, please know that the Board of Trustees collects names of those that are interested in serving on the Board. The current process would be to send an email to the Board at boardoftrustees@ncmich.edu with qualifications, background, and a statement of interest. We as a Board continue to work to establish a process for future appointments and have sought input from various stakeholders and best practices from external sources. Please understand that many times we are working under a very tight 30-day requirement, so it helps to have an existing pool of candidates that are desiring to serve and have been partially vetted.

c. President Finley's Contract Renewal

President Finley requested to go into closed session to Open Meetings Act - MCL 15.268 Sec. 8.(1) (a).

Trustee Rasmussen motioned and Trustee Fought supported to move into closed session to discuss the terms of President Finley's contract.

ROLL CALL VOTE TAKEN TO MOVE INTO CLOSED SESSION:

AYES: Trustees Etienne, Fought, Keiswetter, Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: None

The trustees met in closed session at 4:42 p.m.

Trustee Etienne left the meeting at 5:12 p.m. to attend a prior commitment.

The trustees returned to open session at 5:33 p.m.

ROLL CALL VOTE TAKEN TO MOVE INTO OPEN SESSION:

AYES: Trustees Fought, Keiswetter, Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: Trustee Etienne

Trustee Shirilla motioned, and Trustee Keiswetter supported that President Finley's contract be renewed for a term of 3 years, through July 1, 2027 with a pay increase and retroactive pay back to July 1, 2023, consistent with that of others at the college.

AYES: Trustees Fought, Keiswetter, Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: Trustee Etienne

13. UNSCHEDULED PUBLIC COMMENT.

Faculty member Erick Haight requested to provide a report on his summer sabbatical. The report will be included in the September Regular Meeting agenda.

14. ADJOURNMENT.

There being no further business, Trustee Fought motioned and Trustees Pretty supported that the meeting be adjourned at 5:37 p.m.

AYES: Trustees Etienne, Fought, Keiswetter, Pretty, Rasmussen, and Shirilla

NAYS: None
ABSENT: Trustee Etienne



/S/ Daniel D. Rasmussen, Chairman



/S/ Melissa Keiswetter, Secretary