

**MINUTES
NORTH CENTRAL MICHIGAN COLLEGE
BOARD OF TRUSTEES
SPECIAL MEETING
PERRY STAFFORD HOTEL – RESORT ROOM
THURSDAY, JUNE 8, 2023 – 9:00 A.M.**

1. CALL TO ORDER

Chairman Rasmussen called the meeting to order at 9:13 a.m.

2. ATTENDANCE

PRESENT: Trustees Etienne, Fought, Keiswetter Kring, Rasmussen, Shirilla, and Shorter

ABSENT: None

3. AGENDA

Agenda provided by facilitator and approved by consensus.

Board Retreat Facilitator, Luke Robins, introduced himself and provided some background on himself, and the Association of Community College Trustees (ACCT). The Trustees were asked to introduce themselves and share a little about their backgrounds. The Board learned about and discussed the following topics:

Key Elements of Successful Board/President Relationships

Responsibilities of a Community College Board

- Act as a Unit.
- Represent the common good.
- Set policy direction for the college.
- Employ, support, and evaluate the college's CEO.

The Board's one employee is the CEO. The Board is responsible for:

- Evaluating CEO
- Setting Policy
- Taking actions if necessary
- Supporting CEO

Emerging Issues in Community College Leadership

- Policy vs. Operations.
- Best practices in creating shared governance.
- Comprehensive Professional Development.

Establishing an Evaluation Process Linked to Goals and Priorities

- The Board completed evaluations on themselves as a Trustee, and the Board as a whole.
- Discussed CEO evaluations and resources available to assist and improve processes.

2. ADJOURNMENT

With no further questions or business, Trustee Rasmussen motioned, and Trustee Shorter supported that the meeting be adjourned at 2:03 pm.

AYES: Trustees Etienne, Fought, Keiswetter, Kring, Rasmussen, Shirilla, and Shorter

ABSENT: None

A handwritten signature in blue ink, appearing to read 'DDR' followed by a long horizontal flourish.

/S/ Daniel D. Rasmussen, Chairman

A handwritten signature in black ink, reading 'Melissa Keiswetter' in a cursive script.

/S/ Melissa Keiswetter, Secretary`